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NORTH EAST (INNER) AREA COMMITTEE

Meeting to be held in Civic Hall, Leeds on
Monday, 10th March, 2014 at 4.00 pm

MEMBERSHIP

Councillors

J Dowson	-	Chapel Allerton;
M Rafique	-	Chapel Allerton;
E Taylor	-	Chapel Allerton;
S Hamilton (Chair)	-	Moortown;
R Charlwood	-	Moortown;
A Sobel	-	Moortown;
G Hussain	-	Roundhay;
C Macniven	-	Roundhay;
B Urry	-	Roundhay;

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A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	

Item No	Ward	Item Not Open		Page No
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> <p>No exempt items or information have been identified on the agenda</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF DISCLOSABLE INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct.</p>	

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5			APOLOGIES FOR ABSENCE	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES OF THE PREVIOUS MEETING</p> <p>To confirm as a correct record the attached minutes of the meeting held on 27th January 2014</p> <p>(Copy attached)</p>	1 - 6
8	Chapel Allerton; Moortown; Roundhay		<p>WELLBEING FUND REVENUE BUDGET 2013/14 AND 2014/15</p> <p>To consider the report of the Assistant Chief Executive (Citizens and Communities) providing an update on the current position of the revenue & Capital Wellbeing funding for the Area Committee and the expected budget allocation for 2014/15. The report also contains recommendations on budget setting and includes applications for consideration by the Area Committee.</p>	7 - 18

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9	Chapel Allerton; Moortown; Roundhay		<p>AREA UPDATE REPORT</p> <p>To consider the report of the Assistant Chief Executive (Citizens and Communities) providing an update on work carried out to create Neighbourhood Improvement Plans for its priority neighbourhoods. The report advises the Area Committee on the form its future work programme and community engagement strategy is likely to take and updates Members on the West Yorkshire police review and the changes that will impact on the Inner North East.</p>	19 - 28
10	Chapel Allerton; Moortown; Roundhay		<p>CHILDREN'S SERVICES AREA COMMITTEE UPDATE</p> <p>To consider the report of the Director of Children's Services on the established city priorities contained within the Children and Young People's Plan (CYPP), especially the obsessions. The report seeks consideration of whether there are any local priorities that should also be regularly highlighted, for example a focus on a particular aspect of one of the obsessions and recommends that the local lead member for Children's Services works with the area head of targeted services to identify local priorities for the committee's approval.</p>	29 - 44
11	Chapel Allerton; Moortown; Roundhay		<p>ENVIRONMENTAL SERVICES – CONSULTATION ON THE 2014/15 SERVICE LEVEL AGREEMENT</p> <p>To consider the report of the Director of Environment and Housing presenting the Environmental Services Service Level Agreement (SLA) for 2014/15 for the purpose of consultation on which existing and new priorities the Area Committee would like to see addressed in a refreshed SLA for 2014/15. The report includes information on the new responsibilities to be transferred to the Locality Team in 2014/15 and how the service will be restructured to deliver these.</p>	45 - 54

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12	Chapel Allerton; Moortown; Roundhay		<p>DATE AND TIME OF FUTURE MEETINGS</p> <p>a) To confirm the date and time of the next meeting – proposed as <u>Thursday 5th June 2014</u> in the Civic Hall, Leeds (to deal with the Election of the Chair for the 2014/15 Municipal Year) and</p> <p>b) To consider the meeting arrangements for the forthcoming Municipal Year proposed as:</p> <p>Monday 7th July 2014 at 4 pm Monday 13th October 2014 at 4pm Monday 19th January 2015 at 4pm Monday 16th March 2015 at 4pm</p>	55 - 60

Agenda Item 7

NORTH EAST (INNER) AREA COMMITTEE

MONDAY, 27TH JANUARY, 2014

PRESENT: Councillor S Hamilton in the Chair

Councillors J Dowson, M Rafique, E Taylor,
G Hussain, R Charlwood, A Sobel and
B Urry

Apologies Councillor C Macniven

45 Late Items

With the permission of the Chair, one formal late item of business was added to the agenda; “Minutes of the Area Chairs Forum” which had become available after the despatch of the agenda for this meeting. (minute 55 refers) Members were also in receipt of a revised version of agenda item 11 – Neighbourhood Improvement Plan – which was tabled at the meeting (minute 54 refers)

46 Declaration of Disclosable Interests

There were no declarations of disclosable interests, however Councillor Urry wished to report that he was a member of the “Roundhay Live” Group which he suggested would be involved in the arrangements for the “Tour de Roundhay” celebrations (Minute 51 Wellbeing Fund refers)

47 Apologies for Absence

Apologies for absence were received from Councillor Macniven

48 Open Forum

No matters were raised under the Open Forum

49 Minutes of the Previous Meeting

RESOLVED – That the minutes of the previous meeting held 9th December 2013 be agreed as a correct record

50 Matters Arising

Minute 38 Employment & Skills Update - Councillor Hussain, Area Lead for Employment & Skills confirmed that he had met with Councillor Yeadon, the Executive Member for Leisure & Skills and had received an undertaking that more localised employment information would be provided in the future.

Minute 39 Area Public Health Update - Councillor Sobel, Area Lead for Health & Wellbeing, confirmed that he had met with Councillor Mulherin the Executive Member for Health & Wellbeing; and reported that the Government had made a partial alteration to the formula for calculating local authority budgets

51 Well Being Fund

The East North East Area Leader submitted a report on the current position of the revenue & capital Wellbeing funding for NEIAC. Details of applications

Draft minutes to be approved at the meeting
to be held on Monday, 10th March, 2014

seeking funding were submitted for Members' consideration along with the comments of the Wellbeing Working Group on each application. The report also provided a summary of monitoring reports received in respect of completed projects.

Members were advised that £10k remained unallocated from the capital budget and £6k within the Small Grants Fund and were encouraged to advise prospective applicants of the available grant funding prior to the end of this financial year. Comments made in respect of the funding allocation for NEIAC for 2014/15 were also noted.

In respect of new applications, the following was discussed:

Tour de Roundhay – the AC noted that the Cluster had agreed to fund £500 towards the project. The AC also noted the establishment of a £50k funding pot by the Schools Forum to build a programme of events around the Tour de France Grand Depart in Leeds and suggested the applicants investigate this additional source of funding

Roundhay Burglary Action Plan - Members noted the comments of the Wellbeing WG, the benefits of the proposed highway works and received additional information that Gipton & Harehills ward colleagues had agreed to part fund one CCTV camera proposed to be located on the boundary between this AC area and that ward.

Health is Wealth - Members noted the comments of the Wellbeing WG

RESOLVED -

a) To note the contents of the report

b) That, having considered the project proposals and recommendations of the Wellbeing WG in respect of the funding applications, the following be agreed:

Tour de Roundhay	£1,500
Roundhay Burglary Action Plan	£7,250
Health is Wealth	£5,000

52 Annual Report for the Parks and Countryside Service

The Director of City Development submitted a report seeking to further develop the relationship between the Parks & Countryside Service and the AC. The report provided an overview of the Service and set out some of the challenges ahead, along with key performance management initiatives and proposals for delivering the extended role of the AC. Additionally, the report included area level detail of the progress made in attaining the Leeds Quality Park Standard and set out the investment required to sustain LQP standards within the NEIAC area.

Mr M Kinnaird, Development Manager, Parks & Countryside Service, attended the meeting to present the report. The following issues were highlighted in discussions with Members:

Community Parks – Annual inspections would be undertaken in future

Bowling Greens – Noted comments made on the quality and condition of huts and the response in respect of responsibility for maintenance

Norma Hutchinson Park – Noted release of funding for the Green Gym was imminent. Noted comments in respect of maintenance and replacement of playing surfaces within the children’s play area, particularly the expectation that the replacement of the surface should tie in with the opening of the Green Gym. A comment regarding a request for the installation of a gate to the children’s play area was also noted

Heritage – Requested information on any WW1 commemoration activities proposed in the area and whether it would be possible to make use of the underground air raid shelters located beneath the parks in the area to tie in with education/commemoration projects. Officers agreed to provide further information directly to Members

Volunteer Days/”Friends Groups – Commented on the accuracy of the number of volunteer days recorded in respect of “Meanwood Valley Partnership”. Members noted the positive contribution made by volunteers and “Friends of Groups” and considered measures to encourage resident involvement.

Future delegation – noted the intention to present a consultation report to a future meeting on the proposed delegation of parks and countryside services to the Area Committees, enabling Members to influence service provision appropriate to the wards

(Councillors Sobel and Rafique withdrew from the meeting for a short while at this point)

RESOLVED – To note the content of the report and to communicate priorities for investment in community parks, playing pitches and fixed play facilities in light of the issues raised

53 Inner North East Priorities and Consultation Report

The AC considered the report of the Assistant Chief Executive (Citizens and Communities) providing the proposed draft priorities for the North East Inner area for 2014/15 for Members consideration and approval. The report also sought approval for the proposed key priorities for the 2014/15 Municipal Year, based on the outcome of community consultation and the data profile for the area, with a view to the priorities forming the basis of the Community Charter. Members noted that a more detailed report, responding to the comments today, would be presented to the March AC meeting.

The following matters were discussed:

Community Charter – the proposal to continue production in its present format was agreed

Tackling poverty – discussed the measures currently prioritised in the NEIAC are which promoted “fit and ready to work” initiatives in order to tackle the causes of poverty. Further noted the need to ensure residents were made aware of support and entitlements

Statistical evidence – noted comments regarding the use of MOSA indices and the need for analysis to inform the future priorities for the area. Members also noted the intention to change the format of report presentation during the

new Municipal Year to encompass the Community Committee approach, making use of information from third parties and partners.

Future decision making – Members discussed further devolvement of decision making to encourage greater resident participation, citing “planning for real” as a methodology. Members were keen to receive further information on a mix of engagement methodology, however also flagged up the need to ensure that all voices were heard and that long established/larger groups did not exert greater influence than other groups. A proposal to ring fence and devolve a small budget for specific tasks/initiatives and/or responsibilities was broadly supported and noted for further consideration in the future.

RESOLVED –

- a) That the new priorities for North East Inner AC, as set out in paragraph 3.2.1 of the report be agreed for the 2014/15 Municipal Year
- b) That approval be given to the production of a Community Charter for 2014/15
- c) To note the contents of the discussions

54 Neighbourhood Improvement Plan (NIP) Update Report

The Assistant Chief Executive (Citizens and Communities) submitted a report providing an update on the focus of the key areas of work undertaken by the Inner North East Neighbourhood Manager within the two priority neighbourhood areas of Meanwood (Seven Estates) and Chapeltown. A revised version of the report and appendices was tabled at the meeting. The report highlighted the achievements so far, the challenges ahead and included the updated Action Plans for both priority neighbourhoods.

K Wood, Neighbourhood Manager for Inner North East, attended the meeting to present the report and highlighted that the red/amber/green (RAG) rating awarded against each priority reflected the progress so far during this municipal year, and may not reflect the extensive partnership working undertaken. The intention to create and additional NIP for the Queenshill and Brackenwood area was reported.

The AC went onto discuss the following issues identified as priorities:

Employment issues –

- Measures to target/support the most vulnerable people
- consideration of the use of Reginald Centre as a base to provide support to employment seekers and tackle the wider social issues associated with unemployment,
- prioritising pre-employability skills for older long term unemployed people who, due to benefit changes, may be new jobseekers
- consideration of digital inclusion/mobile provision of Jobshop access

Community Safety –

- Action Days planned for both the Beckhills and Stonegates Areas during February 2014
- statistics showed public confidence in WYP had increased last year which could be attributed to increased number/closer liaison with the victims of crime
- The AC requested that Action Day information be provided to local ward Members

The AC further discussed the following matters:

- Whether the issues addressed through the NIPs would have an impact on the MOSAs ratings for the NEIAC wards.
- Whether the priorities within the NIPs remained appropriate, commenting that those priorities/targets now achieved could be removed and those priorities which required systematic support could be clearly indicated, to ensure the documents remained up to date

RESOLVED –

- a) That the contents of the report be noted
- b) That the new priorities identified, actions taken and initiatives developed for the Chapeltown and Meanwood Seven Estates be noted
- c) To contribute to the development of actions to address issues in the priority Neighbourhoods in the Moortown and Roundhay wards and to request that update reports be presented to future meetings
- d) That officers be requested to provide information on the planned Action Days to local ward Members

55 Late Item - Minutes of the Area Chairs Forum

With the permission of the Chair, the minutes of the Area Chairs Forum meeting held on 25th November 2013 were accepted as a late item of business for this meeting. The minutes had been approved by the subsequent Area Chairs Forum meeting held 20th January 2014 and were not available until after the despatch of the agenda for this meeting.

RESOLVED – To note the minutes of the Area Chairs Forum held 25th November 2013

56 WW1 Commemoration Activities

With reference to Minute 52 above, the AC further discussed safety and funding issues around access to air raid shelters located beneath parks in the area as part of any WW1 commemoration activities proposed. Members considered whether the AC had a co-ordinating role and noted the funding and activities proposed through City Development and Childrens Services.

57 Date and Time of the Next Meeting

RESOLVED – To note that the next meeting will be held on Monday 10th March 2014 at 4.00 pm in the Civic Hall, Leeds

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Report of Assistant Chief Executive

Report to Inner North East Area Committee

Date: 10th March 2014

Subject: Wellbeing Fund Revenue Budget 2013/14 and 2014/15

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Chapel Allerton, Moortown, Roundhay		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

1. This report provides members with an update on the current position of the 2013/14 wellbeing revenue & capital budgets for the Inner North East.
2. The report also advises Members on budgets available for 2014/15 and makes recommendations for allocation.
3. Applications made for funding are included in the report for member's consideration for spend.

Recommendations

4. Members are asked to agree to commission spend of the 2014/15 budget as laid out at 3.6.6
5. Consider the following project proposals and approve the working group recommendations where applicable:
 - Agree to fund £2,500 for the MAEcare project to Promote Partnership and Reduce Social Isolation in older people.
 - Agree to fund £7,920 to create a further Business & Administration Apprenticeship in Inner North East Leeds.
 - Agree to fund £2,500 to the Irish Arts Community participatory programme.

- Agree to delegate £10,000 of the 2014/15 youth activity budget to the Wellbeing working group to allow them to create an on-going and reactive programme of activities.

6. Note the current budget position.

1 Purpose of this report

- 1.1 The report provides members with an update on the current position of the revenue & Capital Wellbeing funding for the Area Committee and sets out applications made for consideration by the Area Committee.
- 1.2 It also informs Members of the expected budget allocation for 2014/15 and gives recommendations on budget setting.

2 Background information

- 2.1 Each of the ten Area Committees receives an allocation of revenue funding. The amount of funding for each Area Committee is determined by a formula based on population and deprivation in each area which has been previously agreed by the Council's Executive Board.
- 2.2 At its meeting on 17th July 2013, the council's Executive Board approved that 5% of income from assets sold across the city would be redistributed to Area Committees as wellbeing capital funding, using the same population/deprivation formula as used to determine revenue funds.
- 2.3 The Area Committee wellbeing fund is used to commission activity and projects to support the priorities agreed by the Area Committee. Applications are also accepted from organisations in the local area who can demonstrate that their project supports Area Committee priorities. These projects are monitored quarterly on progress, with a final evaluation taking place when the project is completed.
- 2.4 The Area Committee have nominated a representative from each ward to form a Wellbeing Member Working Group to consider applications made for funding and also receive feedback and evaluations regarding projects that have already been funded. It is to be noted that at the most recent Working group only members from Chapel Allerton and Moortown wards were represented.
- 2.5 In addition to this, at its meeting in March 2013 the Executive Board agreed a new allocation to the overall Area Committee budget, ring-fenced for youth activities. This budget has been split between the ten Area Committees based on NHS population data of young people aged 8 – 17. On this basis, the Inner North East Area Committee has been allocated £25,835 in 2013/14, which has all been commissioned, and £51,670 for 2014/15

3.0 Main Issues

Wellbeing fund- Revenue

- 3.1 The current budget position for the revenue Wellbeing budget is provided at **Appendix 1** for Members information.
- 3.2 Community organisations can apply for a small grant up to the value of £500 to support small scale projects in the community; these are approved by Councillors outside of the Area Committee meeting. **Appendix 2** provides a summary of applications approved. There is £5,704.90 remaining in the small grants pot.
- 3.3 Once projects are completed applicants are required to submit monitoring reports to the Area Committee to evaluate its success, these are submitted to the Area Support Team and presented to Area Committee. There have been no further monitoring reports received since the Area Committee last met in January.
- 3.4 Below are a summary of project applications for the revenue fund which have been received by the Area Support Team and discussed by the Wellbeing Working Group.

3.4.1 Project: Apprentice Level 2- Business Administration

Applicant: Area Support Team

Amount applied for: £7,920

Priority supported: Best city for... Children & Young People, and Best city... for Business.

The East North East Area Leadership Team has set itself a priority of reducing the numbers of young people who are Not in Education, Employment or Training (NEET) and addressing worklessness. In response, the Inner North East Area Committee has already approved funding of £6,240 (from its 2013/14 budget) to employ an Apprentice in Business & Administration who will gain an NVQ Level 2. Unfortunately no applications from the Inner North East area were received when this post was advertised last year and therefore no one was recruited.

The initial partnership model was established with East North East Homes Leeds acting as the host employer and offering a three month placement. The Apprentice was then due to spend 3 months with the Area Support Team / Locality Team, 3 months with the Police and the final 3 months with a private sector partner. However, as ENEHL are now part of the Council, Apprenticeships would be more costly, well above the level of funding agreed by the Area Committee. Further discussions have taken place with Housing Associations to consider whether they could act as host organisation. Despite initial interest, their boards felt they did not currently have capacity.

Discussions with voluntary sector partners have however generated significant interest and two organisations have confirmed they would like to act as host employers. The Well-being Working Group has recommended that the applicant renew recruitment for the Apprenticeship post already funded from the 2013/14 budget and in addition, fund a second Apprentice through the 2014/15 Well-being budget. They have recommended that further funding be made available to provide the two young people with a bus pass to ensure they can travel to work. This will require an additional £840 each, totalling £1,680 which is included in the overall amount requested.

They also requested that the applicant look into funding available through the Apprenticeship Grant for Employers (AGE) and it is likely that funding of £1,500 per Apprentice could be made available. This will be confirmed as soon as possible and the Area Committee Well-being funding contribution reduced accordingly.

3.4.2 Project: Promoting Partnership & Social Inclusion

Applicant: MAEcare

Amount applied for: £2,500

Priority supported: Best city for... Communities

This project is to fund a project worker based at Moor Allerton Elderly Care (MAEcare) who will undertake a number of work streams to reduce isolation in local elderly people. The total project cost is £17,375, Outer North East Area Committee has agreed to contribute £13,500 and the Inner North East Area Committee is being asked for 15% of the amount requested (£2,500) to represent the number of residents in Moortown who will benefit from this scheme. The Area Committee agreed to fund this project last year and it has now been successfully running for 12 months.

An increasing number of people are socially isolated. They may be isolated because they are older and over 80 and/or are not in good health, live alone or they have a low income. Many lack access to transport in the locality and this also contributes to them becoming isolated. Because of their isolation people become depressed and so lack confidence and motivation to get involved in activities or community participation. They lack information about services and social opportunities. This in turn affects their health. Being socially isolated can have as much impact as smoking on the health of older people

This project worker will work with elderly people in the locality to recruit and train 8 new volunteers to assist with the work. They will encourage and upskill 20 older people to volunteer in schools, which as well as reducing isolation helps to break down barriers between older and young people. They will also aim to achieve 30 new older people starting to attend MAEcare activities or joining in groups by actively working in the community to build up the confidence of older residents and assisting them to attend.

The Wellbeing working group assessed monitoring on this project from the last 12 months and recommend that the project is funded for a second year, but that the applicants are requested to work with one of the primary schools within Moortown ward for the intergenerational work.

3.4.3 Project: Community Participation & Learning Programme INE 2014/15.

Applicant: Irish Arts

Amount applied for: £2,500

Priority supported: Best city for... Communities

This project is to fund a year round programme of activities which promotes Irish culture, music and heritage. The aim is to hold 18 different events in Inner North East Leeds over the next 12 months; they will take place in different venues across the locality. The Area Committee has funded this project in previous years, last year activities took place in Seven Arts in Chapel Allerton and Meanwood Working Men's

Club, amongst other venues and this year will continue to cultivate partnerships with Pennyfields School, Inkwel, Chapel Allerton Arts Festival and St Urbans.

The activities take the form of Irish artistic participatory and performance, workshops and community based activities.

The total project cost is £10,000 but £7,500 is being funded through the Ireland fund of GB and the Emigrant Support Fund so the Area Committee is only being asked to contribute 25% of the total costs.

The Wellbeing working group were supportive of the project.

3.6 Budget allocation 2014/15.

3.6.1 Assuming that the applications detailed elsewhere in this report are approved, then there will be £48,606.45 remaining in the Area Committee budget for carry forward to 2014/15. This includes underspends in the various pots put aside by the Area Committee for 2013/14.

3.6.2 The budget allocation for 2014/15 has not yet been approved, but it is expected that there will be a 20% reduction city wide for Area Committees. It has not been agreed how this reduction will be shared by the Area Committees, but it would be prudent to plan on a 20% reduction for the Inner North East, which would be a budget allocation of £129,448 for 2014/15. This creates a total budget of £161,649.35 for 2014/15.

3.6.3 The table below details carry forward and allocations in the different pots, small grant carry forward is included in the Area Wide pot;

Funding / Spend Items	Chapel Allerton Ward Pot	Moortown Ward Pot	Roundhay Ward Pot	Area Wide	Total
Balance b/f from 2013/14	74.45	8,470.00	1,638.00	38,423.90	48,606.45
Schemes Approved from 2013/14 budget to be spent in 2014/15	0	0	0	16,405.00	16,405
Amount of b/f budget available for new schemes 2014/15	74.45	8,470.00	1,638.00	22,018.90	32,201.45
New Allocation for 2014/15	10,000.00	10,000.00	10,000.00	99,448	123,448
Total available for new schemes in 2014/15	10,074.45	18,470.00	11,638.00	121,466.90	161,649.35

3.6.4 The table below, at 3.6.6, details the Area Committees annual commitments. Taking into account actual spend in 2013/14, the following amendments have been made; The volunteer thank you event has been reduced from a £2,000 to an £800 budget as the event was delivered at a significant saving this year; The small grant pot has been reduced by £5,000 as there is a large underspend in this pot; and the school holiday programme has been reduced by 20% to reflect the 20% overall budget reduction.

3.6.5 Wellbeing working group discussed the budget reduction and agreed that they would like to retain the same Ward pot allocations as in 2013/14 as this money is well invested in the local community by Ward Members. They also discussed the

school holiday programme investment, and recommend that despite the £51,670 Area Committee has received from the Youth Activity fund, the Area Committee must retain its revenue Wellbeing investment in school holidays as the Youth Activity Fund was not intended to replace existing provision. They did agree, however, that the budget for this should be reduced by 20% in line with the overall budget reduction.

3.6.6

Amounts to allocate based on 2013/14	
LCC Neighbourhood Manager	£35,000
Festive Lights	£14,106
Volunteer Thank You	£800
Consultation and Engagement	£2,000
Community Skips	£1,000
School Holiday programme	£32,000
Small Grants	£9,000
Chapel Allerton ward pot	£10,000
Moortown ward pot	£10,000
Roundhay ward pot	£10,000
TOTAL	£123,906
Remaining 2014/15	£37,743.35

3.6.7 If the above budget recommendations are agreed, then this will leave a Revenue Wellbeing pot of £37,743.35 for the Area Committee to use to commission projects or fund grant applications in 2014/15.

3.6.8 As the Community Committee working arrangements agreed by Area Chairs for 2014/15 will mean the Area Committee meets on a less frequent basis it is requested that the Area Committee delegate £10,000 of its youth activities budget to the Wellbeing working group. This will allow them to commission projects outside of full Area Committee in order to provide an on-going and reactive programme of youth activities. All projects approved will be reported to the next full Area Committee meeting.

3.7 Wellbeing Fund- Capital

3.7.1 In October 2011 Executive Board agreed to a Capital Receipts Incentive Scheme (CRIS) by which, 20% of the sales of any assets will benefit the local communities. Of this, 15% of the sale remains in the ward (up to a maximum of £100k) it will be placed in the Ward Based Initiative (WBI) budget of the respective ward for members to allocate.

3.7.2 The other 5%, it has been agreed by Executive Board, goes into a central 'pot' to be redistributed across the city on the basis of need. This is done using the agreed formula that is currently used to distribute Revenue funding to the 10 Area Committees.

3.7.8 This system is now in operation and the Inner North East Area Committee has been allocated £10,140.70 of Capital funding; this budget may be added to at any time as and when assets are sold. Although the money is not tied to a particular financial year, it would still be prudent for Members to consider ways in which they can meaningfully apply this money as soon as possible.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 The local community and VCFS groups are consulted and the well being fund grant process is shared with them via the community engagement strategy and events that are attended. In addition feedback is provided via the Community Charter. Consultation on the priorities within the Community Charter is undertaken on an annual basis and shapes the priorities which the Well Being Fund is used to deliver.
- 4.1.2 Children & Young People were consulted during 2011 via school Citizenship lessons on the activities they would like to see take place in their area. This information was used to inform Wellbeing Working group recommendations to Area Committee. A new Youth Panel has now been set up for the Inner North East which will be used as the advisory board for the working group on activities that young people would like to see.
- 4.1.3 The Wellbeing Member Working Group considers the applications for funding and makes a recommendation for the Area Committee to consider.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 Well Being Funding is used to ensure that inequalities within the local area are addressed through local projects and schemes and equality impact assessments carried out where necessary.

4.3 Council Policies and City Priorities

- 4.3.1 The Wellbeing Fund projects seek to contribute to the City Priorities by improving the local area and addressing inequalities in the Inner North East.
- 4.3.2 Each project approved is measured against its contribution towards the city priorities.

4.4 Resources and Value for Money

- 4.4.1 All relevant applications to the wellbeing fund are requested to get three quotes for the work to make sure it is good value for money.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 In line with the Council's Executive and Decision Making Procedure Rules, all decisions taken by Area Committees are not eligible for Call In.

4.6 Risk Management

- 4.6.1 Not applicable under this section.

4.7 Conclusions

- 4.7.1 The above groups have applied for funding to the Inner North East Area Committee and the Area Committee is asked to consider its budget and whether it would like to fund the applications.

5 Recommendations

5.1.1 Members are asked to agree to commission spend of the 2014/15 budget as laid out at 3.6.6

5.1.2 Consider the following project proposals and approve the working group recommendations where applicable:

- Agree to fund £2,500 for the MAEcare project to Promote Partnership and Reduce Social Isolation in older people.
- Agree to fund £7,920 to create a further Business & Administration Apprenticeship in Inner North East Leeds.
- Agree to fund £2,500 to the Irish Arts Community participatory programme.
- Agree to delegate £10,000 of the 2014/15 youth activity budget to the Wellbeing working group to allow them to create an ongoing and reactive programme of activities.

5.1.3 Note the current budget position

6.0 Background documents¹

None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Chapel Allerton Ward Pot		Payment	Amount Approved	Actual Spend	Committed	Ear 13-14	Approved 14-15	Total	Remaining
12/13 cf									
CA11	Festive Lights - New Chapeltown Light	Z526166	1,100.00	1,100.00					
CA20	Cancelled: Move seat outside Chicken to Go	Z527766							
CA22	Cancelled: Supply and install 1x drop down bollard Chapeltown Road	Z533473							
CA23	Chapel Allerton Library Refurbishment	Recharge	2,429.27	2,429.27					
13/14									
CA01	Chapeltown & Chapel Allerton Planters	Z549862	1,734.00	1,734.00					
CA02	Cold Calling Signs - Roxholme Terrace	Z569977	79.50	79.50					
CA03	Plaques for planters x 3 (£16 each)	Z570048	48.00	48.00					
CA04	Paint & Paintbrushes - Mary Seacole (Homebase)	Pcard	62.49	62.49					
CA05	Replacement Chess Pieces - Mary Seacole	Pcard	75.00			75.00			
CA06	Tree to be replaced on Sholebroke's/Hall Lane	Recharge	150.00			150.00			
CA07	Wheelie Bin Stickers	MP	210.00	210.00					
CA08	Additional Lights for Chapel Allerton Willow Tree	Recharge	255.00			255.00			
CA09	30% Reduction in Festive Lights	Z598438	2,569.00	2,569.00					
CA10	Chapel Allerton Festive Light Switch On		2,658.50	2,858.50		200.00			
CA10	Income from Events Team for Stage Costs	390467		- 200.00					
CA12	Lights on the tree opposite Cantors	Recharge	330.00	330.00					
CA13	Refer to CA10 comments								
CA14	Prince Philip kitchen		1,259.00			1,259.00			
CA15	Norma Hutchinson Park - Remaining Budget Earmarked		2,800.00			2,800.00			
16,375.71			15,759.76	11,220.76	-	4,339.00	-	15,559.76	615.95

Moortown Ward Pot		Payment	Amount Approved	Actual Spend	Committed	Ear 13-14	Approved 14-15	Total	Remaining
13/14									
MT01	Meanwood Caretaker		5,500.00			5,500.00			
MT02	Grit Bins	Various	2,000.00	546.08	386.37	1,067.55			
MT03	Festive Lights	Z598439	2,000.00	1,327.00		673.00			
MT04	Signage		6,000.00			6,000.00			
MT05	Birdsmouth Fencing Pot NO LONGER NEEDED								
MT06	Field Improvements		2,472.71			2,472.71			
MT07	Hire of Queen's Hall meeting room	MP	35.00	35.00					
MT08	Community Orchard in Meanwood	401784	438.01	438.01					
19,972.71			18,445.72	2,346.09	386.37	15,713.26	-	18,445.72	1,526.99

Roundhay Ward Pot		Payment	Amount Approved	Actual Spend	Committed	Ear 13-14	Approved 14-15	Total	Remaining
12/13 cf									
RH14	Refill two grit bins adjacent to West Park Grove	Z537554	182.00		182.00				
13/14									
RH01	Oakwood Village Caretaker	Journal	5,000.00	5,000.00					
RH02	Roundhay Floral Displays	Z556190	3,245.00	3,245.00					
RH03	Roundhay Floral Displays - 70L water bowser	Z560189	649.00	649.00					
RH04	30% Reduction in Festive Lights	Z598440	1,499.00	1,499.00					
RH05	Income - Mice Money Kerr Mackie School Bin	Recharge	- 350.00	- 350.00					
RH05	Kerr Mackie School Bin	Recharge	350.00			350.00			
RH06	Oakwood Clock Lights	Z598430	510.00	510.00					
RH07	Welcome and Interpretation Signs	Recharge				1,500.00			
RH08	Festive Lights - Leeds Lights	Z602265				75.00			
RH09	Oakwood Lights Refreshments	Petty Cash		14.77					
13,691.96			11,085.00	10,567.77	182.00	1,925.00	-	12,674.77	2,606.96

INE Skips		Payment	Approved	Actual Spend	Goods Rec'd	Ear 13-14	Remaining	Invoice
12/13 cf								
05/04/13	Roundhay Allotments	Z548238	130.00	130.00				1088
130.00			130.00	130.00	-	-		
13/14 Skips								
03/05/13	Meanwood Parkside Road Allotments	Z548238	130.00	130.00				1182
24/05/13	Front path of Newton Grove	Z548238	130.00	130.00				1182
30/08/13	3 skips for 15 - 17 Regent Street CA Festival	Z548238	450.00	450.00				1605
11/10/13	Roundhay Allotments	Z548238	130.00	130.00				1836
25/11/13	Lidgett Lane Allotments	Z548238	130.00	130.00				1836
28/11/13	Meanwood Parkside Road Allotments	Z548238				130.00		1931
15/11/13	Glehow Valley Allotments	Z548238				130.00		1931
19/02/14	Northbrook Street	Z548238				150.00		
2,000.00			1,100.00	1,100.00	-	410.00	900.00	900.00

Community Engagement		Payment	Amount Approved	Actual Spend	Committed	Ear 13-14	Ear 14-15	Total	Remaining
CE 13	Womens Event Space @ Hillcrest Venue Hire split with IE March 2013	Recharge	87.50			87.50			
CE 01	Mandela Centre Banner Installation	Recharge	190.00	190.00					
CE 02	Electric Supply for Clock Rock	Recharge	250.00	250.00					
CE 03	Volunteer thank you event BBQ	MP	420.00	420.00					
CE 04	Volunteer thank you event provisions	Petty Cash	11.93	11.93					
CE 05	Volunteer thank you event entertainment	Petty Cash	80.00	80.00					
CE 06	Volunteer thank you event refreshments	Petty Cash	63.84	63.84					
CE 07	Bankside Primary School CPT and HH Forum Hire	Recharge	55.00	55.00					
CE 08	Jobs and Skills Event Seminar refreshments	Petty Cash	7.50	7.50					
CE 09	Drink for Jobs and Skills Seminar	Petty Cash		3.00					
1,000.00			1,165.77	1,081.27	-	87.50	-	1,168.77	165.77

Environment Pot		Payment	Amount Approved	Actual Spend	Committed	Ear 13-14	Ear 14-15	Total	Remaining
ENV01	INE.13.18.LG - Gledhow Lane Land Restoration & Upkeep		3,000.00	3,000.00					
7,500.00			3,000.00	3,000.00	-	-	-	3,000.00	4,500.00

Total Pots

52,040.38

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Well-being Small Grants

Project Name	Organisation	Amount Requested	Project Summary
Scotthall Sharks Community Athletics Club	LCC Sport Development	£500	To run a community athletics club for young people at Scotthall Leisure Centre after school. The club is for young people aged 8-14 and has 30 places available. It is linked to Carr Manor school and is an exit route for young people who enjoy the athletics programme at school. The club also has links with the only two athletics clubs in the area to sign post young people to if they want to progress.
Leeds Jewish Nosh Fest	Makor Charitable Trust	£250	To hold a large healthy lifestyles event at the Etz Chaim Synagogue Hall. There will be stalls on a variety of subjects including, slimming, food hygiene and diabetes, seeds and bulbs will be available to encourage growing your own food and there will be healthy food tasting opportunities, The event is part funded with the ONE Area Committee.
Flagship Healthy Cooking Course	Feel Good Factor	£490	A four week series of healthy cooking sessions with the Flagship project housing tenants in Chapeltown. The tenants are all aged 16-24 and rely on take away food and ready meals as they lack the skills and knowledge to cook their own food. This project aims to give them those skills.

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Report of Assistant Chief Executive

Report to North East (Inner) Area Committee

Date: 10th March 2014

Subject: Area Update report

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Chapel Allerton, Moortown and Roundhay		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

1. This report provides a background to the current West Yorkshire police review and Chief Inspector Davison will be attending Area Committee to expand upon the impact any changes will have on the Inner North East.
2. The report also provides an update on work carried out to create Neighbourhood Improvement Plans for the Area Committees priority neighbourhoods for 2014/15.
3. And provides a structure for the new Community Committees work programme for 2014/15.

Recommendations

4. The Inner North East Area Committee is requested to note work carried out to create Neighbourhood Improvement Plans for 2014/15 and approve Ward Members taking an active role in shaping and monitoring the plans via ward member meetings.
5. The Area Committee is asked to note work carried out to create a new work programme structure and to approve its key priorities for focus in 2014/15.
6. The Area Committee is also asked to agree a name for its new Community Committee format to take affect from June 2014.

1 Purpose of this report

- 1.1 This report gives members an update on work carried out to create Neighbourhood Improvement Plans for its priority neighbourhoods.
- 1.2 It advises the Area Committee on the form its future work programme and community engagement strategy is likely to take
- 1.3 And updates Members on the West Yorkshire police review and the changes that will impact on the Inner North East.

2.0 Main issues

2.1 West Yorkshire Police review

- 2.1.1 In June 2013 West Yorkshire Police initiated a Programme of Change strategy, to improve Force performance and transform the way services are delivered by reducing demand and thereby support the delivery of policing. Embedded within the strategy is a commitment from West Yorkshire Police to work more closely with Partners to deliver the outcomes set out in the West Yorkshire Police and Crime Plan.
- 2.1.2 The transformation programme aims to build on existing, and develop new working arrangements, through potential co-location opportunities for Police and Partner resources to deliver a more integrated service provision. At the heart of this is the goal of ensuring communities are safe and feel safer.
- 2.1.3 Chief Inspector Matt Davison will update the Area Committee on the progress of the Programme of Change and what this might look like for the North West Area.

2.2 Priority Neighbourhoods Update

- 2.2.1 Key pieces of work undertaken by the Area Committee funded Neighbourhood Manager, on behalf of the Area Committee, in the Chapeltown and Meanwood priority neighbourhoods are as follows:

1 Consultation on the future regeneration of the Beckhills estate.

Consultation on the Beckhills estate has commenced, with events being well attended and producing good feedback from residents and partners on the future plans for the estate. A regeneration action day took place on the 7th February. This involved partners posting leaflets and knocking on doors on the estate and the surrounding areas, to discuss the plans with people and let them know when further consultation was taking place.

This day proved successful, with sixteen partners working together to cover the area. This included partners from housing, the youth service, Children's services, and the voluntary sector. Following this, the first consultation session was held at

Stainbeck Church on the 10th February. Twenty five people attended, and they were all broadly supportive of the initial proposals.

Local residents are in support of the retention and improvement of the playground at the top of Miles Hill. Support was given for the new road linking Beckhill Approach to Potternewton Lane, so long as it is designed in a way that does not encourage rat running. Concern was raised about lighting in some of the areas, the PFI contract manager is now looking into this to identify solutions. Separate consultation is planned with young people.

Feedback from young people so far has included the wish to keep the playground and MUGA (multi games area) separate and to have a kick around area/outdoor gym near the MUGA. A clean up action day on the estate is planned for the 14th March.

2 Employability and training in the Chapeltown and Meanwood areas.

Dealing with employability and training continues. Work with partners to maximise employment and training for 16-24 year olds in the CHESS and NETWORKS areas is progressing. A successful meeting was held last month to further develop the action plan and meetings will continue once a term. One of the key priorities now being taken forward is the promotion of the work clubs that currently take place throughout the city to maximise attendance.

In addition investigation is underway into the possibility of having a job shop/workshop in Chapeltown and where it would best situated in order to attract young people. Work is underway to look into whether it's feasible to share the list of young people who are NEET with partners who currently work with young people in the community. For example this would include sharing the information with partners who run youth sessions in the areas. With the aim being to capture and engage with young people while they are attending local activities, establish their employment status and take appropriate action to take them off the NEET list.

3 Chapeltown Cultural Quarter:

Work continues with the plans to develop a cultural quarter in the Chapeltown area. A press release is being drafted to communicate the project to partners and residents and an application for feasibility funding is being pulled together in order progress the project.

4 Gym in Norma Hutchinson Park

Work is due to commence on the gym in Norma Hutchinson Park. The installation is split into two phases with work on the first phase due to commence on the 3rd March, with a target turnaround of seven days.

2.2.2 Key priorities for the next quarter for the Neighbourhood Manager are as follows:

1 Regeneration

Undertake further consultation with local residents on the Beckhills estate regarding the regeneration, including targeted engagement with young people. This will include briefing sessions at assembly at the local school and at youth activity sessions at Stainbeck Church, in order to attract a good audience.

2 Environmental issues

Continue the monitoring of the EIZ areas and address any issues identified including tackling environmental waste and fly tipping, continue to progress and escalate surrounding derelict sites in the Chapeltown area and undertake a clean-up day on the Beckhills estate.

3 Community safety and provision of positive activities for young people

Maintain and improve community safety, in particular relating to acquisitive crime and community disorders. In the next quarter this will include carrying out an action day on the Stonegates estate and in the Sholebrooks area, to identify and deal with key perpetrators of crime, establish where targeted outreach and mobile provision for young people needs to take place and identify which families need further intensive support.

4 Employment, training and anti-poverty strategy

Continue the work on employment, training and the reduction of NEETS. This includes the work on the CHESS and NETWORKS areas already highlighted in this report. Work is also going to be undertaken to identify resources to provide practical and emotional support to adults who either unemployed or on a low income.

5 Health and Wellbeing

Continue to maintain the mental and physical health and wellbeing of residents of all ages. This includes continuing the work of the alcohol awareness and monitoring its impact, looking at the feasibility of having a more local food bank in the priority neighbourhood areas, identifying and tackling any other health issues brought to light as a consequence of the reduction in income through cuts in benefits, progression of the outdoor gym in the Norma Hutchinson park and planning a programme of physical activities with Leeds Let Get Active to take place in the spring and summer in the priority neighbourhood areas.

6 Community Engagement

Continue to develop the Meanwood Community Leadership team, diversify the work of the Meanwood management team to include focussed work on other Meanwood areas as well as continuing the work on the Beckhills estate and commence the drop in for local residents at Stainbeck Church and the Methodist Church every other Thursday in order to take a pro-active approach to engaging with local residents and get their feedback on priority issues in their neighbourhood. Further

develop the Chapeltown Management team and look at the feasibility of setting up a community leadership team in the Chapeltown area, or investigate other methods of community engagement within the Chapeltown area that may prove to be a more productive to meet the needs of the area.

2.2.3 Brackenwoods & Queenshills

During 2013/14 work has been carried out to ensure that the Brackenwoods & Queenshills receive appropriate support as Priority Neighbourhoods.

2.2.4 In 2013/14 a new youth club has been established at Brackenwood Community centre to try to engage local young people in positive activities; this was funded using the Area Committees Youth Activity Fund. There has been a multi-agency day of action on the estate to advise residents on how to prevent themselves from being victims of crime, to carry out home fire safety risk assessments and to look at ways in which the estates environment could be improved.

2.2.5 The former Open Door Community Centre has been leased to St Vincent's charity shop who will keep it open as a public venue for meetings and for the PCSO's to hold drop in sessions with residents.

2.2.6 As part of the Moor Allerton Partnership the Queenshills will benefit from a scheme on the Moor Allerton shopping complex due for completion in summer 2014, to create a pop up park, monthly craft market and the painting of all of the shutters so that this area doesn't fall into decline now that a large number of the shops have closed down.

2.2.7 The Area Committee funded a project worker with MAEcare who has worked in the area throughout the year to reduce the isolation of older people in the Queenshills. An above average number of older people live on this estate due to a number of sheltered complexes being established here and research has found that due to changing family dynamics a large number of older people are becoming isolated and depressed. The project worker has recruited volunteers from the area who have worked with the older people and encouraged them to start attending clubs and activities.

2.2.8 in depth analysis of statistics on both of these estates show that 28.1% (Queenshills) and 24% (Brackenwoods) of working age residents are in receipt of benefits; this is double the Leeds average and a similar figure to that in the most deprived MSOA's in Leeds.

2.2.9 Work in 2014/15 needs to focus on identifying why this figure is so high and looking at ways to reduce it. One explanation is the disproportionality high number of people claiming benefits for incapacity in these areas; 3 times the city average on the Queenshills and more than twice the city average on the Brackenwoods.

2.2.10 Services to assist residents in these areas to access employment and improve their health are available, but they are not on the actual estates. This could provide a barrier to the large number of people suffering from incapacity who are living in these areas. The main focus of work in 2014/15 needs to be on

accurately identifying the barriers to these residents accessing services and supporting them to overcome them.

- 2.2.11 The full Neighbourhood Improvement Plans for all areas will be brought to Ward Member meetings for consideration and input.

2.3 2014/15 Work programme

- 2.3.1 At its meeting in January the Area Committee agreed to its outline priorities, these are based on local community consultation and statistics and are what the Area Committee will focus its work on in 2014/15 to try to ensure that Inner North East Leeds is achieving the goal of being Best City for its residents
- 2.3.2 Following the Executive Board report received in December and Area Chair discussions regarding the future of Area Committees and the move towards a Community Committee way of working, further work has been done to analyse which of these are the most prominent priorities for the Community Committee to focus its investigations on.
- 2.3.3 In 2014/15 Area Committee Wellbeing fund spend should continue to benefit all residents in the INE by funding resident informed priorities such as cycling and walking promotion, but it is recommended that the Community Committees investigations should be focussed on some of the key issues that will most greatly improve the life chances of residents. Below are two suggestions for Community Committee investigations that it is recommended form the basis of the Community Committees 2014/15 work programme.
- 2.3.4 As mentioned earlier in this report (2.2.8), statistics show that the number of benefit claimants in the Queenshills and Brackenwoods is comparable with that of the most deprived MSOA's in Leeds. For comparison, 28.6% of those of working age living in Chapeltown are claiming some form of benefit; the figure is 28.1% in the Queenshills. Both the Queenshills & Brackenwoods also have a significantly higher than average number of people claiming incapacity benefit, this is a higher figure than in Chapeltown. The surrounding areas to these estates are relatively affluent so this leads to a number of questions regarding why the residents of these estates are not benefiting from the same affluence as their neighbours.
- 2.3.5 It is suggested that a community committee investigation should be launched, involving in-depth resident engagement, to identify why this is the case and to create actions to improve it which the Community Committee can drive through the necessary channels. This would support the Area Committees agreed priority 'Best City for Health & Wellbeing: Tackle Poverty'
- 2.3.6 Statistical analysis of the Inner North East also shows that the level of young people aged 16-24 claiming Job Seekers allowance is 9.6% in Chapeltown, which is more than twice the city average and 6.3% on Meanwood 6 estates, 6.6% Brackenwoods and 6.5% on the Queenshills which are all significantly above the city 4.4% average.
- 2.3.7 When Area Committee received a report in December of the Head of Employment & Skills a discussion was had regarding the number of

apprenticeship vacancies that remain unfilled, including the Area Committee funded apprenticeship post which was difficult to recruit to. Unemployed young people do not seem to be accessing these vacant opportunities.

- 2.3.8 A second Community Committee suggestion is for the Committee to investigate why young people in the Inner North East are not accessing apprenticeships. This would again involve intensive community engagement to better understand the reasons for this and then Community Committee Lead Member brokered conversations with appropriate officers and agencies to drive improvements.
- 2.3.9 This supports the Area Committee priority 'Best City for Children & Young people: Increase the number of young people in employment, education and training' and 'Best City for Business'
- 2.3.10 A Community Committee would have four meetings a year, one per quarter, to carry out council business and decision making, but focus its proactive work on driving change to three or four key priorities, approximately one per quarter.
- 2.3.11 This work would be tailored to the particular priority but would involve intensive community engagement using new methods such as Twitter or more in-depth case studies on the issue, and action focussed meetings with key partners and the Area Committee Lead Member resulting in solid action being taken to drive change.
- 2.3.12 This investigatory work would replace a large amount of the Area Committee's current Community Engagement Strategy and this is currently under development.
- 2.3.13 Community Committee name
Since the decision was taken to change the area-based workshops on the new community committees to be open to all members in order to maximise take-up, they will no longer be appropriate forums within which to consult on the new names of individual community committees. Members are asked to consider and decide on a recommended place-based name for their new community committee at this Area Committee meeting, so that the new committees can be formally constituted at the council's AGM. Having consulted with the Chair of the Area Committee the following suggestions have been made to stimulate discussion
- Community Committee for Chapel Allerton, Moortown, Roundhay
 - Chapel Allerton, Moortown & Roundhay Community Committee

3 Corporate Considerations

3.1 Consultation and Engagement

- 3.1.1 Neighbourhood Improvement Plan priorities have been set using Neighbourhood Survey and public meeting feedback from local residents.

3.2 Equality and Diversity / Cohesion and Integration

- 3.2.1 Consideration is given to the equality impact of projects to deliver the priorities within the Neighbourhood Improvement Plans and in funding projects to local groups through light touch equality impact assessments and the completion of project planning documentation.
- 3.2.2 Where a negative equality impact is identified action will be taken to mitigate the impact or risk. Currently work is being progressed to ensure that groups reflective of the whole community attend the PACT meetings.

3.3 Council policies and City Priorities

- 3.3.1 The Area Committee's priority themes mirror the themes and priority outcomes at a city wide level and also reflect the delegated functions and priority advisory functions.

3.4 Resources and value for money

- 3.4.1 The Well-Being Fund is used to finance projects which support the priorities of the Area Committee. Area Support Team staff work with Council services, partner agencies and local communities to take a strategic approach to Well-Being Fund expenditure to ensure best use of this funding.

3.5 Legal Implications, Access to Information and Call In

- 3.5.2 In line with the Council's Executive and Decision Making Procedure Rules, all decisions taken by Area Committees are not eligible for Call In.
- 3.5.3 There are no key or major decisions included in this report.
- 3.5.4 There are no legal implications relating to this report.

3.6 Risk Management

- 3.6.1 Not applicable under this section.

4 Conclusions

- 4.7 In 2014/15 Area Committees are expected to take the form of Community Councils spearheading investigatory work into 3 or 4 key topics. This report invites members to identify which of its agreed priorities it would like to focus its work on.
- 4.8 Alongside that, intensive work will continue to be carried out in the Area Committee's four priority neighbourhoods, Neighbourhood Improvement Plans(NIPs) for these have been created and will be monitored at ward member meetings.
- 4.9 Changes to the Police ways of working will put their boundaries and structure in line with that of Area Committees, allowing for even greater partnership working going forward.

5 Recommendations

- 5.1 The Inner North East Area Committee is requested to note work carried out to create Neighbourhood Improvement Plans for 2014/15 and approve Ward Members taking an active role in shaping and monitoring the plans via ward member meetings.
 - 5.2 The Area Committee is asked to note work carried out to create a new work programme structure and to approve its key priorities for focus in 2014/15.
 - 5.3 The Area Committee is also asked to agree a name for its new Community Committee format to take affect from June 2014.
- 6 Background documents¹**
- 6.1 www.leedsobservatory.org.uk

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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Report author: Peter Storrie
Tel: 22 43956

Report of the Director of Children’s Services

Report to Inner North East area committee

Date: 10 March 2014

Subject: Children’s Services area committee update report

Are specific electoral wards affected?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If relevant, name(s) of ward(s):	Chapel Allerton, Moortown, Roundhay
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the decision eligible for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:	
Appendix number:	

Summary of main issues

1. There was a 50 per cent reduction in the number of children subject to a child protection plan in this area, reducing back to the number before the ‘spike’ that was seen in December 2012.
2. Attendance at secondary schools in this area is one point higher than the citywide rate, and the highest of all area committees.
3. Local priorities are to be agreed, if required, with the local lead member for Children’s Services.

Recommendations

4. Discuss whether local priorities may be required in addition to the Children’s Services obsessions, to be agreed between the local lead member for Children’s Services and the area head of targeted services. These priorities may include a focus on a specific element of one of the obsessions.
5. Use the basic need workshops to provide local intelligence for consideration in school place planning, and instruct officers on improved methods of member engagement in school place planning.

1 Purpose of this report

- 1.1 This report provides members with a comprehensive set of children’s information in an increasingly succinct manner. Common feedback is to build on this with more local context. There are established city priorities in the Children and Young People’s Plan (CYPP), especially the obsessions. The purpose of this cycle of reports is to understand if there are any local priorities that should also be regularly highlighted in these reports, for example a focus on a particular aspect of one of the obsessions. For this committee it is recommended that the local lead member for Children’s Services works with the area head of targeted services to identify local priorities for the committee’s approval.

2 Background information

- 2.1 As part of the ambition for Leeds to become the best city in the UK, we are aiming to become the best city to grow up in - a child friendly city. This ambition will be realised by improving outcomes against the three obsessions, five outcomes, and 12 priorities in the CYPP, which is overseen by the multi-agency Children’s Trust Board and implemented locally by the 25 local cluster partnerships of schools and other key local services.

3 Main issues

- 3.1 This section provides an update on performance data, successes, and issues within the area committee. A Children’s Services summary is in appendix one.

Local updates

- 3.2 Table one presents a summary of the area committee’s performance data, and compares the trend/direction of travel to the city trends. A full set of the area’s performance data is in appendix two.

Table one: summary of the area committee’s performance data

	December 2013	December 2012	Trend	Comparison to city trend
Children looked after	60 (4.4%)	63 (4.5%)		Larger reduction
Children subject to a child protection plan	33 (4.5%)	66 (6.9%)		Larger reduction
CAFs initiated	54	39	↗	Larger rise
Primary school attendance	95.6%	96.1%		Larger reduction
Secondary school attendance	94.7%	94.7%		No difference
Primary school persistent absence	155	140	↗	Rise vs city reduction
Secondary school persistent absence	222	238		Smaller reduction
NEET young people; unadjusted	104 (4.4%)	97 (4.1%)	↗	Smaller rise
Not known young people	99 (4.2%)	167 (7.0%)		Smaller reduction
Foundation Stage good level of dev	54.7%	n/a		Higher than city
KS2 level 4+ reading, writing, maths	68.9%	69.0%		Reduction vs city rise
5+ A*-C GCSE inc English and maths	61.5%	51.5%	↗	Larger rise
Free school meal uptake - primary	70.6%	77.6%		Larger reduction
Free school meal uptake - secondary	74.7%	85.5%		Larger reduction
10-17 year-olds committing an offence	45	58		Smaller reduction

- 3.3 There was a 50 per cent reduction in the number of children subject to a child protection plan in this area. This returns the number back to the level seen before the 'spike' in the figures recorded in December 2012. This spike was investigated; no single explanation was identified, although the volume of referrals and section 47 enquiries was high in the area, with a high conversion rate to initial child protection conferences and child protection plans. There has been a concerted effort (across the city) in the last 12 months to ensure that the best alternatives to conferences are considered and used wherever appropriate (early intervention, multi-agency working).
- 3.4 Attendance at secondary schools in this area is one point higher than the citywide rate, and the highest of all area committees. Whilst there was a reduction in attendance at primary schools in the area, the overall figure is higher than the citywide average. Attendance figures reduced due to increased sickness in the autumn term.
- 3.5 This area saw the smallest rise in the percentage of NEET young people across the nine area committees where a rise was recorded. The number of not knowns reduced by a higher proportion than the citywide average. The number of not knowns may actually be lower: UCAS (Universities and Colleges Admissions Service) have, for legal reasons, been unable to share admissions data with local authorities. This has led to an increase in the not known figures as up to 500 young people's statuses are usually recorded from UCAS data.
- 3.6 All area committees have identified a local lead member for Children's Services, who will work with the local area head of targeted services to agree, if required, local priorities in addition to/support of the three obsessions. These priorities will shape future area committee reports.

Service updates

- 3.7 Families First is Leeds' approach to the national Troubled Families programme. 'Troubled families' are "characterised by there being no adult in the family working, children not being in school and family members being involved in crime and anti-social behaviour"¹. The government have set a target for 120,000 families to be 'turned around' during the current Parliament. For each family that is 'turned around' a set amount of money may be claimed under the programme's payments by result (PBR) criteria.
- 3.8 Leeds has 2,180 troubled families, a target set by the Department for Communities and Local Government. Approximately 1,400 families are currently receiving support since the start of the programme, with PBR claimed on 532 families (24 per cent of the cohort). A breakdown of households by cluster and area committee is in appendix three.

Basic need update

- 3.9 Area committees are hosting basic need workshops during early 2014, facilitated by officers from children's services and planning. General principles arising from

¹ [The Troubled Families programme, Communities and Local Government](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/11469/2117840.pdf)
(https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/11469/2117840.pdf)

the workshops will be taken to the Cross Party Basic Need Steering Group for agreement and implementation within the basic need programme. Locality-specific queries and suggestions will be captured and actioned by officers. The objectives of the workshops are:

- Supporting members' in-depth understanding of national school place planning policy, local school place planning context, and key challenges to the delivery of sufficient school places.
- Developing an improved approach to ensuring strong join-up between elected members, officers, and local stakeholders.
- Engaging in early discussions with the aim of identifying and delivering the best local solutions.

4 Corporate considerations

4.1 Consultation and engagement

4.1.1 This report is for area committee meetings, which involve a wide range of partners and stakeholders. Consultation and engagement is integral to the work of Children's Services and the Children's Trust, as evidenced in child friendly city work.

4.2 Equality and diversity/cohesion and integration

4.2.1 Equality issues are implicit in the information provided. The differences shown illustrate that there are different levels of need and of outcomes across the city. Additional equality analysis of the information provided is undertaken, and the detailed information already provided to clusters is powerful intelligence that can be used to help focus priorities and narrow the gap.

4.3 Council policies and city priorities

4.3.1 A significant proportion of the information included in this report relates to the city priorities for children and young people and the outcomes contained in the CYPP. The area committee summary sheets currently being developed build on wider priorities and the Children's Services obsessions, and incorporate locally-agreed priorities.

4.4 Resources and value for money

4.4.1 Families First is a payment by results scheme. For every family 'turned around', the local authority can claim additional payments if successful across the full range of indicators.

4.5 Legal implications, access to information and call in

4.5.1 This report is not eligible for call in, due to being a Council function.

4.6 Risk management

- 4.6.1 There are no risk management implications in this report. The priorities reflected in this report are monitored through Leeds City Council performance and, where appropriate, risk management processes.

5 Conclusions

- 5.1 Not applicable, as this report is information based.

6 Recommendations

- 6.1 Discuss whether local priorities may be required in addition to the Children's Services obsessions, to be agreed between the local lead member for Children's Services and the area head of targeted services. These priorities may include a focus on a specific element of one of the obsessions.
- 6.2 Members are recommended to use the basic need workshops to provide local intelligence for consideration in school place planning and to instruct officers on improved methods of member engagement in school place planning.

7 Background documents²

- 7.1 There are no background documents to accompany this report.

² The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Appendix one: Children's Services' update

The 'best council and best city' ambition to make Leeds a child friendly city has continued to build momentum in recent months. The Yorkshire Evening Post has launched its support with a series of features, an ongoing commitment to raise the profile of the city's children and young people, and an appeal to businesses to join the campaign. This has coincided with the first Child Friendly Leeds Awards, hosted by City Varieties, sponsored by British Gas, and planned, run and presented entirely by children and young people. Over the coming year, a key focus of this ambition will be achieving a consistent one-council approach so that children and young people are increasingly at the heart of decision-making over issues and developments that affect them.

This growing momentum, however, comes at a time when services are continuing to address significant issues. As with all areas of the council, children's services must address major financial challenges, with approximately £18 million in savings needed during 2014/15. Clear action plans are in place to achieve this. Despite this challenge, through the citywide partnership of the Children's Trust Board and the shared vision outcomes and priorities in the Children and Young People's Plan (CYPP), Leeds is continuing its clear strategy of investing in early intervention and preventative services, working restoratively with families to address their problems at an earlier stage and prevent escalation. The family group conferencing programme is continuing to develop; recent analysis shows that it has already safely and appropriately prevented 55 children and young people in Leeds from needing to be placed in care, with significant financial savings being made as a result.

The service is preparing for an Ofsted inspection, anticipated in spring 2014, which will last for up to four weeks and review a wide range of services that support the most vulnerable children. A number of other authorities have recently been inspected under this new framework and Leeds is actively looking to learn from their experiences to support our preparations. The learning from this inspection will significantly shape the direction of the service over the next period.

Children's services has maintained the relentless focus on the three obsessions in the CYPP, which have seen improvements across each. In addition, there are several other current priority areas of work for the service citywide:

- Frameworki, the replacement for the electronic social care recording system has been implemented. The focus is now on managing the transition to the new system and enabling staff to maximise its potential
- The need to provide sufficient school places, given the city's population growth, continues to be a key statutory priority for the local authority and a clear programme is in place to manage this.
- Leeds is at the forefront of a regional drive to increase educational standards and has recently hosted a major education summit with more than 260 national and regional attendees. A particular focus of our work with schools over the coming year will be on supporting pupils at major transition points in their lives by ensuring they are 'ready for learning'.
- Drawing on international best practice, we are exploring how we can maximise the potential of the council's wider work on community and citizen engagement by developing our existing cluster model. This work is in early development, but is key to the next stage of pushing more services out to localities. There will be further details on this work at future area committees.

Appendix two: performance data for Inner North East area committee

Spring 2014 Children's Services performance update

Measure	Leeds	Inner NE	Current data period	Highest	Average	Lowest
1. Number of children and young people 0-19	173,462	17,458	January 2014	24,510	17,289	11,609
2. Percentage of children and young people	n/a	10.1%	January 2014	14.1%	10.0%	6.7%
3. Number of primary schools	218	16	Current	28	22	15
4a. Number of secondary schools	36	2	Current	6	4	2
4b. Number of through schools	2	2	Current	2	0	0
5. Number of children's centres	56	6	Current	9	6	2

Commentary

The Inner North East area committee has 10.1 per cent of the city's 0-19 population. There are 16 primary schools, two secondary schools, two through schools, and six children's centres located within the area committee boundary.

Keeping children safe from harm	Leeds	Inner NE			Current data period	Highest	Average	Lowest
		Current reporting period	Previous reporting period	Direction of travel				
6. Number of children looked after	1,356	60	63		20 Jan 2014	356	123	17
7. Number of children entering care	-	-	8		Apr-Dec 2013	-	-	-
8. Number of children subject to a child protection plan	737	33	66		20 Jan 2014	155	69	13
9. Number of CAFs initiated	867	54	39	æ	Apr-Dec 2013	162	84	30
10. Number of requests for service	-	-	1,426		Apr-Dec 2013	-	-	-
11. Number of requests for service leading to a referral	-	-	538		Apr-Dec 2013	-	-	-

Do well in learning and have the skills for life	Leeds	Inner NE			Current data period	Highest	Average	Lowest
		Current reporting period	Previous reporting period	Direction of travel				
12. Primary school attendance levels	95.4%	95.6%	96.1%		2012/13 HT 1-5	96.4%	95.4%	94.1%
13. Secondary school attendance levels	93.7%	94.7%	94.7%		2012/13 HT 1-5	94.7%	93.4%	91.0%
14. Number of pupils persistently absent at primary	1,532	155	140	æ	2012/13 HT 1-5	373	153	61
15. Number of pupils persistently absent at secondary	2,748	222	238		2012/13 HT 1-5	438	275	163
16a. Number of NEET young people (unadjusted)	1,540	104	97	æ	31 Dec 2013	338	143	44
16b. Percentage of NEET young people (unadjusted)	6.9%	4.4%	4.1%	æ	31 Dec 2013	10.7%	6.3%	3.0%
16c. Number of NEET young people (adjusted)	1,540	110	-	n/a	31 Dec 2013	350	153	48
16d. Percentage of NEET young people (adjusted)	6.9%	4.7%	-	n/a	31 Dec 2013	11.3%	6.8%	3.3%
17a. Number of 'not knows'	1,630	99	167		31 Dec 2013	202	145	60
17b. Percentage of 'not knows'	7.1%	4.2%	7.0%		31 Dec 2013	8.4%	6.5%	4.2%
18. Foundation Stage good level of development	51%	54.7%	n/a	(Change of definition)	2012/13 AY	64.7%	51.8%	36.7%
19. Key Stage 2 level 4+ reading, writing, and maths	74.0%	68.9%	69.0%		2012/13 AY	85.7%	74.2%	65.3%
20. 5+ A*-C GCSE including English and maths	57.3%	61.5%	51.5%	æ	2012/13 AY	70.5%	54.5%	41.5%
Choose healthy lifestyles								
21. Free school meal uptake - primary schools	73.1%	70.6%	77.6%		2012/13 FY	75.8%	71.9%	66.6%
22. Free school meal uptake - secondary schools	71.1%	74.7%	85.5%		2012/13 FY	88.2%	71.6%	61.7%
Voice and influence								
23. 10-17 year olds committing an offence	685	45	58		Sep 12-Aug 13	134	55	17

Ofsted inspections	Leeds	Inner NE			Current data period	Highest	Average	Lowest
		Current reporting period	Previous reporting period	Direction of travel				
24. Percentage of primary schools good or better	81%	88%	88%		31 Dec 2013	93%	81%	68%
25. Percentage of secondary schools good or better	61%	75%	75%		31 Dec 2013	75%	60%	25%
26. Percentage of children's centres good or better	79%	100%	100%		31 Dec 2013	100%	86%	57%
27. Percentage of children's homes good or better	100%	-	-		31 Dec 2013	100%	100%	100%
Ofsted judgement - Inner North East	Current period: 31 Dec 2013				Previous period: 31 July 2013			
	Outstanding	Good	Req imp	Inadequate	Outstanding	Good	Satisfactory	Inadequate
28. Primary schools	5	9	1	1	5	9	1	1
29. Secondary schools	1	2	1	0	0	3	1	0
30. SILCs (citywide)	-	-	-	-	-	-	-	-
31. Pupil referral units (citywide)	-	-	-	-	-	-	-	-
32. Children's centres	1	2	0	0	1	2	0	0
33. Children's homes	-	-	-	-	-	-	-	-
Secondary schools	Current period		Previous period		Direction of travel			
	Ofsted	Attendance	Ofsted	Attendance	Ofsted	Attendance		
Allerton Grange High School	2	93.4%	2	93.8%				
Cardinal Heenan Catholic High School	3	95.1%	3	94.7%		æ		
Carr Manor Community School (through school)	2	94.0%	2	93.9%		æ		
Roundhay School (through school)	1	96.1%	2	96.1%	æ			

Key: AY - academic year FY - financial year HT - half term ... data below five (suppressed for confidentiality) - data not available; Frameworki report development required/underway

Ofsted grades: 1 = Outstanding, 2 = Good, 3 = Satisfactory/Requires Improvement, 4 = Inadequate

Appendix three: Families First cohort

This table shows families worked with and the percentage against whom PBR has been claimed. Data are by cluster, which have been aligned to area committees. Where a cluster straddles two area committees, the proportion of the population in each cluster is shown.

Cluster	Total households	% claimed PBR	Primary area committee	% of popn in area committee	Secondary area committee	% of popn in area committee
CHESS	40	65	Inner East	72.5	Inner North East	27.5
Inner East	145	63	Inner East	100.0	-	-
NEXT	26	81	Inner North East	100.0	-	-
NETWORKS	20	55	Inner North East	100.0	-	-
ESNW	18	61	Inner North West	51.1	Outer North West	48.9
Inner NW Hub	58	52	Inner North West	100.0	-	-
OPEN XS	20	55	Inner North West	100.0	-	-
Beeston, Cottingley and Middleton	49	65	Inner South	91.9	Outer South	8.1
JESS	81	65	Inner South	100.0	-	-
ACES	36	56	Inner West	54.2	Outer West	45.8
Bramley	54	57	Inner West	100.0	-	-
Brigshaw	8	75	Outer East	100.0	-	-
Garforth	4	100	Outer East	91.3	Outer North East	8.7
Seacroft Manston	112	47	Outer East	52.3	Inner East	47.7
Templenewsam Halton	36	69	Outer East	87.0	Inner East	13.0
Alwoodley	18	78	Outer North East	79.5	Inner North East	20.5
EPOS	6	83	Outer North East	100.0	-	-
Aireborough	23	57	Outer North West	100.0	-	-
Horsforth	10	50	Outer North West	100.0	-	-
Otley/Pool/Bramhope	6	50	Outer North West	100.0	-	-
Ardsley & Tingley	10	80	Outer South	100.0	-	-
Morley	27	52	Outer South	100.0	-	-
Rothwell	21	62	Outer South	100.0	-	-
Farnley	30	63	Outer West	91.2	Inner West	8.8
Pudsey	31	55	Outer West	96.2	Inner West	3.8

Spring 2014 Children's Services performance update by area committee

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All area committees Spring 2014 Children's Services performance update		CURRENT REPORTING PERIOD											
		Citywide		East North East			West North West			South East			
		Leeds	Outer NE	Inner NE	Inner NW	Outer NW	Inner W	Outer W	Outer E	Outer S	Inner S		
Measure	Data period												
Context													
1. Number of children and young people 0-19	January 2014	173,462	12,774	17,458	24,510	18,329	15,004	11,609	15,970	18,501	20,030	18,702	
2. Percentage of children and young people	January 2014	n/a	7.4%	10.1%	14.1%	10.6%	8.6%	6.7%	9.2%	10.7%	11.5%	10.8%	
3. Number of primary schools	Current	218	23	16	22	28	19	15	21	28	24	22	
4a. Number of secondary schools	Current	36	3	2	4	6	3	2	4	5	5	2	
4b. Number of through schools	Current	2	0	2	0	0	0	0	0	0	0	0	
5. Number of children's centres	Current	56	2	6	9	5	7	5	4	6	5	7	
Keeping children safe from harm													
6a. Number of children looked after	20 Jan 2014	1,356	17	60	356	37	107	139	71	81	67	291	
6b. Distribution of children looked after by area committee (per cent)	20 Jan 2014	n/a	1.3%	4.4%	26.3%	2.7%	7.9%	10.3%	5.2%	6.0%	4.9%	21.5%	
7. Number of children entering care	Apr-Dec 2013	-	-	-	-	-	-	-	-	-	-	-	
8a. Number of children subject to a child protection plan	20 Jan 2014	737	13	33	150	19	90	66	48	68	52	155	
8b. Distribution of CPPs by area committee (per cent)	20 Jan 2014	n/a	1.8%	4.5%	20.4%	2.6%	12.2%	9.0%	6.5%	9.2%	7.1%	21.0%	
9. Number of CAFs initiated	Apr-Dec 2013	867	30	54	162	70	107	71	72	82	67	129	
10. Number of requests for service	Apr-Dec 2013	-	-	-	-	-	-	-	-	-	-	-	
11. Number of requests for service leading to a referral	Apr-Dec 2013	-	-	-	-	-	-	-	-	-	-	-	
Do well in learning and have the skills for life													
12. Primary school attendance levels	2012/13 HT 1-5	95.4%	96.1%	95.6%	94.1%	96.4%	95.2%	95.2%	95.6%	95.6%	95.6%	95.0%	
13. Secondary school attendance levels	2012/13 HT 1-5	93.7%	93.9%	94.7%	91.7%	94.5%	94.1%	91.0%	93.3%	94.5%	94.0%	92.6%	
14. Number of pupils persistently absent at primary school	2012/13 HT 1-5	1,532	64	155	373	61	116	115	125	189	137	197	
15. Number of pupils persistently absent at secondary school	2012/13 HT 1-5	2,748	194	222	289	365	163	253	266	339	438	219	
16a. Number of NEET young people (unadjusted)	31 Dec 2013	1,540	44	104	338	72	110	146	134	160	104	220	
16b. Percentage of NEET young people (unadjusted)	31 Dec 2013	6.9%	3.5%	4.4%	10.7%	3.0%	6.7%	9.3%	5.9%	5.6%	3.9%	9.5%	
16c. Number of NEET young people (adjusted)	31 Dec 2013	1,540	48	110	350	80	119	154	145	171	115	233	
16d. Percentage of NEET young people (adjusted)	31 Dec 2013	6.9%	3.8%	4.7%	11.3%	3.3%	7.4%	9.9%	6.5%	6.1%	4.4%	10.2%	
17a. Number of 'not known's'	31 Dec 2013	1,630	60	99	202	113	137	119	180	164	176	195	
17b. Percentage of 'not known's'	31 Dec 2013	7.1%	4.8%	4.2%	6.4%	4.7%	8.3%	7.6%	7.9%	5.8%	6.6%	8.4%	
18. Foundation Stage good level of development	2012/13 AY	51%	64.7%	54.7%	40.9%	60.9%	55.2%	36.7%	54.9%	54.7%	57.9%	37.4%	
19. Key Stage 2 level 4+ reading, writing, and maths	2012/13 AY	74.0%	85.7%	68.9%	65.3%	84.4%	70.9%	68.3%	76.5%	75.2%	78.8%	68.0%	
20. 5+ A*-C GCSE including English and maths	2012/13 AY	57.3%	62.3%	61.5%	42.0%	70.5%	47.7%	42.0%	57.5%	56.8%	63.0%	41.5%	
Choose healthy lifestyles													
21. Free school meal uptake - primary schools	2012/13 FY	73.1%	66.6%	70.6%	75.6%	74.4%	75.5%	74.7%	67.9%	68.9%	69.3%	75.8%	
22. Free school meal uptake - secondary schools	2012/13 FY	71.1%	68.5%	74.7%	72.6%	61.7%	70.5%	71.5%	76.9%	62.0%	69.3%	88.2%	

All area committees Spring 2014 Children's Services performance update		CURRENT REPORTING PERIOD															
		Data period	Citywide		East North East			West North West			South East						
			Leeds	Outer NE	Inner NE	Inner E	Outer NW	Inner NW	Inner W	Outer W	Outer E	Outer S	Inner S				
Voice and influence																	
23. 10-17 year olds committing an offence	Sep 12-Aug 13	685	17	45	134	23	62	62	62	40	37	39	91				
Ofsted inspections																	
24. Percentage of primary schools good or better	31 Dec 2013	81%	87%	88%	68%	93%	74%	80%	86%	75%	88%	73%					
25. Percentage of secondary schools good or better	31 Dec 2013	61%	67%	75%	25%	67%	67%	50%	75%	60%	60%	60%	50%				
26. Percentage of children's centres good or better	31 Dec 2013	79%	100%	100%	75%	100%	60%	100%	100%	100%	100%	67%	57%				
27. Percentage of children's homes good or better	31 Dec 2013	100%	100%	-	100%	100%	100%	100%	-	100%	100%	-	100%				
Ofsted Judgement																	
28a. Primary schools: outstanding	31 Dec 2013	39	10	5	4	4	1	1	2	4	4	5	3				
28b. Primary schools: good	31 Dec 2013	138	10	9	11	22	13	11	16	17	17	16	13				
28c. Primary schools: requires improvement	31 Dec 2013	36	3	1	7	2	5	3	2	6	6	2	5				
28d. Primary schools: inadequate	31 Dec 2013	5	0	1	0	0	0	0	1	1	1	1	1				
29a. Secondary schools: outstanding	31 Dec 2013	3	0	1	0	0	0	0	0	1	1	1	0				
29b. Secondary schools: good	31 Dec 2013	20	2	2	1	4	2	1	3	2	2	2	1				
29c. Secondary schools: requires improvement	31 Dec 2013	11	1	1	2	2	1	1	1	1	1	1	0				
29d. Secondary schools: inadequate	31 Dec 2013	4	0	0	1	0	0	0	0	1	1	1	1				
30a. SILCs (citywide): outstanding	31 Dec 2013	2	-	-	-	-	-	-	-	-	-	-	-				
30b. SILCs (citywide): good	31 Dec 2013	3	-	-	-	-	-	-	-	-	-	-	-				
30c. SILCs (citywide): requires improvement	31 Dec 2013	0	-	-	-	-	-	-	-	-	-	-	-				
30d. SILCs (citywide): inadequate	31 Dec 2013	1	-	-	-	-	-	-	-	-	-	-	-				
31a. Pupil referral units (citywide): outstanding	31 Dec 2013	0	-	-	-	-	-	-	-	-	-	-	-				
31b. Pupil referral units (citywide): good	31 Dec 2013	3	-	-	-	-	-	-	-	-	-	-	-				
31c. Pupil referral units (citywide): requires improvement	31 Dec 2013	0	-	-	-	-	-	-	-	-	-	-	-				
31d. Pupil referral units (citywide): inadequate	31 Dec 2013	2	0	1	1	0	0	0	0	0	0	0	0				
32a. Children's centres: outstanding	31 Dec 2013	25	3	2	2	2	3	2	4	1	1	2	4				
32b. Children's centres: good	31 Dec 2013	7	0	0	1	0	2	0	0	0	0	1	3				
32c. Children's centres: satisfactory	31 Dec 2013	0	0	0	0	0	0	0	0	0	0	0	0				
32d. Children's centres: inadequate	31 Dec 2013	1	0	-	0	0	1	0	-	0	0	-	0				
33a. Children's homes: outstanding	31 Dec 2013	10	2	-	1	1	1	3	-	1	1	-	1				
33b. Children's homes: good	31 Dec 2013	0	0	-	0	0	0	0	-	0	0	-	0				
33c. Children's homes: adequate	31 Dec 2013	0	0	-	0	0	0	0	-	0	0	-	0				
33d. Children's homes: inadequate	31 Dec 2013	0	0	-	0	0	0	0	-	0	0	-	0				

Key: AY - academic year FY - financial year HT - half term ... data below five (suppressed for confidentiality)

Area Committee: Inner North East

Spring 2014 Children's Services performance update

Measure	Leeds	Inner NE	Current data period	Highest	Average	Lowest	Inner NE						
							Current reporting period	Previous reporting period	Direction of travel	Current data period	Highest	Average	Lowest
1. Number of children and young people 0-19	173,462	17,458	January 2014	24,510	17,289	11,609							
2. Percentage of children and young people	n/a	10.1%	January 2014	14.1%	10.0%	6.7%							
3. Number of primary schools	218	16	Current	28	22	15							
4a. Number of secondary schools	36	2	Current	6	4	2							
4b. Number of through schools	2	2	Current	2	0	0							
5. Number of children's centres	56	6	Current	9	6	2							
<p>Commentary The Inner North East area committee has 10.1 per cent of the city's 0-19 population. There are 16 primary schools, two secondary schools, two through schools, and six children's centres located within the area committee boundary.</p>													
<p>Keeping children safe from harm</p>													
6. Number of children looked after	1,356	60	63	↓	20 Jan 2014	356	123	17					
7. Number of children entering care	-	-	8		Apr-Dec 2013	-	-	-					
8. Number of children subject to a child protection plan	737	33	66	↓	20 Jan 2014	155	69	13					
9. Number of CAFs initiated	867	54	39	↑	Apr-Dec 2013	162	84	30					
10. Number of requests for service	-	-	1,426		Apr-Dec 2013	-	-	-					
11. Number of requests for service leading to a referral	-	-	538		Apr-Dec 2013	-	-	-					

Do well in learning and have the skills for life	Leads	Inner NE			Current data period	Highest	Average	Lowest
		Current reporting period	Previous reporting period	Direction of travel				
12. Primary school attendance levels	95.4%	95.6%	96.1%	↓	2012/13 HT 1-5	96.4%	95.4%	94.1%
13. Secondary school attendance levels	93.7%	94.7%	94.7%	↔	2012/13 HT 1-5	94.7%	93.4%	91.0%
14. Number of pupils persistently absent at primary	1,532	155	140	↑	2012/13 HT 1-5	373	153	61
15. Number of pupils persistently absent at secondary	2,748	222	238	↓	2012/13 HT 1-5	438	275	163
16a Number of NEET young people (unadjusted)	1,540	104	97	↑	31 Dec 2013	338	143	44
16b Percentage of NEET young people (unadjusted)	6.9%	4.4%	4.1%	↑	31 Dec 2013	10.7%	6.3%	3.0%
16c Number of NEET young people (adjusted)	1,540	110	-	n/a	31 Dec 2013	350	153	48
16d Percentage of NEET young people (adjusted)	6.9%	4.7%	-	n/a	31 Dec 2013	11.3%	6.8%	3.3%
17a Number of 'not knowns'	1,630	99	167	↓	31 Dec 2013	202	145	60
17b Percentage of 'not knowns'	7.1%	4.2%	7.0%	↓	31 Dec 2013	8.4%	6.5%	4.2%
18. Foundation Stage good level of development	51%	54.7%	n/a	(Change of definition)	2012/13 AY	64.7%	51.8%	36.7%
19. Key Stage 2 level 4+ reading, writing, and maths	74.0%	68.9%	69.0%	↓	2012/13 AY	85.7%	74.2%	65.3%
20. 5+ A*-C GCSE including English and maths	57.3%	61.5%	51.5%	↑	2012/13 AY	70.5%	54.5%	41.5%
Choose healthy lifestyles	Leads	Current reporting period	Previous reporting period	Direction of travel	Current data period	Highest	Average	Lowest
21. Free school meal uptake - primary schools	73.1%	70.6%	77.6%	↓	2012/13 FY	75.8%	71.9%	66.6%
22. Free school meal uptake - secondary schools	71.1%	74.7%	85.5%	↓	2012/13 FY	88.2%	71.6%	61.7%
Voice and influence	Leads	Current reporting period	Previous reporting period	Direction of travel	Current data period	Highest	Average	Lowest
23. 10-17 year olds committing an offence	685	45	58	↓	Sep 12-Aug 13	134	55	17

Ofsted inspections	Leeds	Inner NE			Current data period	Highest	Average	Lowest
		Current reporting period	Previous reporting period	Direction of travel				
		88%	88%	↔				
24. Percentage of primary schools good or better	81%	88%	88%	31 Dec 2013	93%	81%	68%	
25. Percentage of secondary schools good or better	61%	75%	75%	31 Dec 2013	75%	60%	25%	
26. Percentage of children's centres good or better	79%	100%	100%	31 Dec 2013	100%	86%	57%	
27. Percentage of children's homes good or better	100%			31 Dec 2013	100%	100%	100%	
Ofsted judgement - Inner North East								
		Current period: 31 Dec 2013			Previous period: 31 July 2013			
		Outstanding	Good	Req imp	Inadequate	Outstanding	Good	Inadequate
28. Primary schools	5	9	1	1	1	5	9	1
29. Secondary schools	1	2	1	0	0	0	3	0
30. SILCs (citywide)	-	-	-	-	-	-	-	-
31. Pupil referral units (citywide)	-	-	-	-	-	-	-	-
32. Children's centres	1	2	0	0	1	1	2	0
33. Children's homes	-	-	-	-	-	-	-	-
Secondary schools								
		Current period			Previous period			
		Ofsted	Attendance	Ofsted	Attendance	Ofsted	Attendance	Ofsted
Allerton Grange High School	2	93.4%	2	93.8%	↔	↔	↔	↔
Cardinal Heenan Catholic High School	3	95.1%	3	94.7%	↔	↔	↔	↔
Carr Manor Community School (through school)	2	94.0%	2	93.9%	↔	↔	↔	↔
Roundhay School (through school)	1	96.1%	2	96.1%	↔	↔	↔	↔

Key: AY - academic year FY - financial year HT - half term ... data below five (suppressed for confidentiality) - data not available; Frameworkki report development required/underway

Ofsted grades: 1 = Outstanding, 2 = Good, 3 = Satisfactory/Requires Improvement, 4 = Inadequate



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Report of the Director of Environment and Housing

Report to North East (Inner) Area Committee

Date: 10th March 2014

Subject: Environmental Services – Consultation on the 2014/15 Service Level Agreement

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):Chapel Allerton, Moortown, Roundhay	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality/diversity and cohesion/ integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of the Main Issues

This report consults on which existing and new priorities the Area Committee would like to see addressed in a refreshed Service Level Agreement (SLA) for 2014/15. The report includes information on new responsibilities to be transferred to the Locality Team in 2014/15 and proposals as to how the service will be restructured to deliver these. The refreshed SLA will be presented for approval at the June meeting cycle, following further discussions at local ward member and Environmental Sub Group meetings.

Recommendations

The Area Committee is asked to:

- agree the main service principles for 2014/15;
- identify the continuing existing priorities and any new service issues it would like to see a focus on, within existing levels of resource;
- identify issues that it would like to see enhanced services delivered through the buying in additional local resources;
- note the new responsibilities being transferred to the Locality Team in 2014/15 and comment on the proposed new operational structure to deliver the full range of local services.
- agree the development of the new SLA for 2014/15 to be brought to the June meeting for approval based on refreshed Elected Member and Area Committee local priorities;

Purpose of this report

- 1 The purpose of this report is for the Area Committee to consider the following and where necessary refer discussion on detail to local ward member meetings and Environmental Sub Group to be fed into the SLA report scheduled for the June meeting:
 - a) agree the local operational principles and service improvements Members wish to see included in the 2014/15 Service Level Agreement (SLA) to be agreed between the ENE Locality Team and the Inner NE Area Committee at the June meeting;
 - b) what, if any, enhanced services the Area Committee would like to buy-in for 2014/15 and see added to the SLA;
 - c) note the new responsibilities being transferred to the Locality Team in 2014/15 and comment on the proposed new operational and supervisory structure to deliver the full range of local services.

Background information

- 2 At its meeting of 30th March 2011, the Executive Board approved revisions to the Area Committee Function Schedules to include a new delegated responsibility for Street Cleansing & Environmental Enforcement Services.
- 3 The Executive Board approved further delegations to be covered by this Function Schedule at its meeting of 10th February 2012: these being “ancillary street cleansing functions including graffiti removal, gully and ginnel cleansing”. The relevant Function Schedule is provided as Appendix A of this report.
- 4 The delegation makes clear the responsibility of Area Committees to negotiate, develop and approve a Service Level Agreement (SLA) with the service that achieves, as a minimum, the service standards set by Executive Board. The SLA should determine the principles of deployment of the available resources by:
 - the identification of priorities for service delivery annually (both geographical and in terms of types of services delivered)
 - the agreement of the most appropriate approaches to be taken to achieve local environmental cleanliness and quality.
- 5 Services included in the original delegation are:
 - Street cleansing (mechanical and manual);
 - Leaf clearing;
 - Litter bin emptying;
 - Dog warden services (still managed at a city level);
 - Littering & flytipping regulation;
 - Domestic & commercial waste (storage & transportation issues);
 - Highways enforcement (abandoned & nuisance vehicles, A-boards on pavements, mud on roads and placards on street furniture);
 - Graffiti enforcement; and
 - Overgrown vegetation controls.

- 6 The delegation of the specified environmental services to Area Committees means that service resources, mainly staffing, which were previously managed centrally, are now devolved and managed by Locality Managers.
- 7 To enable this to happen, a restructuring of the previous “Streetscene” service was undertaken in 2011. Importantly this separated out the local street cleansing functions from the city’s refuse and recycling functions and created for the first time local supervisory/support roles for a key front line service. At the same time, Environmental Action Teams that had previously just focused on enforcement and regulatory practices were brought together with the street cleansing function to create new Locality Teams.
- 8 These resources are organised into three locality based teams for East North East, South East and West North West. They are geographically aligned to and work closely with the new Area Support Teams (formerly Area Management).
- 9 The Service Level Agreements set out for each Area Committee how resources will be used in their area to meet local needs and achieve the outcome of clean streets.
- 10 The Locality Managers are accountable for the use of that resource and performance of the service to the Area Committees through the approved SLAs. The Area Committees are accountable to Executive Board.
- 11 Following extensive work with Elected members and consultation through the Area Committee, the 2011/12 SLA for Inner NE was approved on 5th September 2011.
- 12 The new Locality Team went live as a service in early September 2011.
- 13 The first full-year SLA was approved for 2012/13 at the June 2012 meeting. This included the new delegated services of dog wardens, graffiti removal, gully and ginnel cleansing.
- 14 The SLA for 2012/13 also introduced new rolling intervention programme in Environmental Improvement Zones (EIZs) for agreed sets of streets in the Inner NE area.
- 15 In early 2013 a restructuring of the enforcement part of the Locality Teams took place to deal largely with historical anomalies/varieties of grades/job descriptions inherited from the transfer in 2011 and to bring the role up to the level required to deliver an effective and efficient enforcement service. This included the transfer of the management of Dog Wardens to Locality Teams (1.5 fte for ENE).
- 16 This restructuring also took the opportunity to review the streets operations and as a result introduced a new Resource/Caseworker post for each Locality Team. As well as making sure staffing and vehicle resources are being deployed as effectively as possible so that local issues are being quickly responded to, this post works alongside the streets supervisors to release capacity for more front line supervision and support.
- 17 During 2013 the Council took the decision to bring services delivered through the housing Arms Length Management Organisations (ALMOs) back into the council. As part of this, there is a requirement to look at how local environmental services undertaken by ALMOs are best delivered in the future.

Progress made in the 2013/14 SLA

- 18 The first half-year update was provided to the Area Committee at the December 2013 meeting and progress is continually monitored and discussed at the Environmental Sub Group meetings.
- 19 The second half update will be provided at the June 2014 meeting.
- 20 A senior manager from the Locality Team has been available for all Ward Members meetings where required to focus in on more localised street cleansing and environmental enforcement issues. Local actions are tracked at these meetings.
- 21 The greatest pressures on the SLA for Inner NE area in 2013/14 have been:
- a. Environmental Improvement Zones (EIZs) – the Locality Team has changed the way its enforcement staff work by introducing a rolling programme of intervention targeting a small set of streets agreed through Area Committee. The first zone of Mexboroughs and Saviles was established in May 2012. Over 350 legal notices served and 180 street cleansing jobs have since been completed in this zone alone. Work has recently begun in the next zone of Hamiltons and Granges. More details on the actions taken and progress made will be provided in the June report.
 - b. Bring sites – the Locality Team have cleaned bring sites that have been highlighted by Members as causing greatest concern, absorbing this additional work within existing resources. Problem solving with enforcement colleagues has also helped.
 - c. Deleafing – continues to be a significant use of resource in the Inner NE area between October and January. Feedback from Members continues to be positive.
 - d. Weather (i.e. the rain!) – the service has dealt with and worked through two of the wettest years on record. As well as the more obvious pressures this puts on the gully cleaning crews, this also causes operational/capacity difficulties for mechanical sweeping (the vehicles fill up with water quicker and therefore have to tip off more) and manual litter picking (some atrocious working conditions). We believe that the operational staff deserve huge credit for their efforts during these sustained periods of unprecedented rainfall.

2014/15 Service Level Agreement

- 22 This section sets out refreshed principles that will underpin the new SLA for 2014/15. The Area Committee is asked to consider these and agree any it would want to see the Locality Team focus on in making further improvements.
- a. *Outcome focused:*
The ENE Locality Team will focus on delivering the best outcome for residents across the Inner North NE area - so that the streets and neighbourhoods in which they live are of an acceptably clean standard. It is this equality of standard that every resident will be entitled to, not necessarily the same quantity of service. For example, not everyone will get their street swept every x weeks, but everyone will be entitled to get their

street swept as and when needed if it is the best solution to making sure it doesn't fall to an unacceptable standard of cleanliness.

- *Responsive to local needs:*

The service will be more responsive to local needs. There will be capacity built in to react to current grotspots, plan for known local events that may effect the cleanliness of neighbourhoods and go where the problem is at that time. We will respond to all requests for new litter bins or relocating existing ones to more effective locations, if the requests can not be met we will explain why.

- *Common sense approach:*

The service will have a common sense approach which supports getting the job done. No cleaning of clean streets, more flexible routes/coverage, no driving/walking past problems.

- *Working as a team in our priority neighbourhoods:*

The service will work as part of the "team neighbourhood" approach and contribute towards tackling problems identified in the agreed priority neighbourhoods of Chapeltown, Meanwood/Beck Hills, Brackenwoods and Stonegates. We will provide a lead at tasking meetings on environmental issues and make sure coordinated action is being taken against the local priority. We will target enforcement activity at the streets causing the greatest problems within these priority neighbourhoods. This will be focused through an agreed programme of intervention in designated Environmental Improvement Zones (currently targeting Beckhills, Saviles and Mexboroughs, Hamilton and Granges)

- *Supporting community action:*

We will work closely with and support local community based organisations (such as In Bloom/Friends of groups) that: add value to what we do, provide eyes and ears, contribute towards making our streets and neighbourhood cleaner and have a role to play in making our service more accountable. We will support the Area Committee funded Village Caretakers in the Oakwood and Meanwood Shopping areas and encourage links with local groups, businesses and schools, including joint action days.

- *Education and Enforcement:*

We will develop and implement local strategies which effectively combine education and enforcement approaches to tackling long standing problems. For example; we will support work with schools to prevent litter on school routes and work with local businesses to make local shopping centres/main streets clean and pleasant places to visit. We will focus our support in the Environmental Improvement Zones (EIZs) and on Chapel Allerton Village Centre, Chapeltown Road, Street Lane, Oakwood and Meanwood shopping areas.

- *Working with Housing Leeds and the Police to deliver more effectively:*

We will work in partnership with local Housing Leeds staff and the Police to make more effective and efficient use of our combined resource; focusing on joint approaches to cleaning open land/spaces, maintaining ginnels, effective tenancy management and enforcing against environmental crime/offences.

- *Planning for seasonal and annual events:*

We will ensure that there is sufficient capacity and flexibility in the service to programme in work to deal with leaf fall in autumn, with particular focus on the streets in Roundhay. We will help clean up after significant community events planned during the year, for example the Leeds (Chapelton) Carnival.

- 23 The 2014/15 SLA will be delivered through use of existing resources allocated to the Locality Manager to manage across the ENE area. This will deliver the agreed level of service as set out in the SLA to be presented to the June meeting.
- 24 However, there is opportunity for Area Committees to enhance the provision within their area through use of local budgets available to them. For example the Area Committee could “buy-in” additional services such as:
- Weekend/out of hours enforcement patrols (inc dog wardens)
 - Additional one-off litter picks/mechanical sweeps over and above those scheduled
 - Additional scheduled litter picks (i.e. taking on more staff)
 - Additional enforcement/dog warden staff
 - Additional de-leafing capacity in autumn
 - Other work previously undertaken through the local Probation Community Payback SLA
 - New litter bins
- 25 In 2014/15 the service will support the trialling of a “lenghsman” style caretaker for the Meanwood Shopping District, sub-contracted through the use of Wellbeing funds. The service will work with Parks and Countryside to ensure that the existing Oakwood Caretaker (again funded through Wellbeing) is adequately supported too.
- 26 If there are other localised enhancements the Area Committee would like adding to their 2014/15 SLA then the Locality Manager will investigate and provide options/costs with the SLA at the June meeting. Discussions will take place at ward member meetings and through the Environmental Sub Group prior to any proposals reaching Area Committee.

Changes to the Locality Teams in 2014/15

- 27 Since October 2013 Housing Arms-length Management Organisations (ALMOs) no longer exist. The services delivered are now within Leeds City Council, within the Environment and Housing Directorate. This provides us with an opportunity to move to one service that covers all of the environmental issues that were previously split between the Locality Team and ALMOs.
- 28 The integration of these services will provide one, accountable point of contact for these issues, leading to faster resolution and easier access for residents and the public.
- 29 In the current financial climate the council’s priority is to protect front-line services. A reduction in the duplication of management, and therefore a smaller number of managers covering these services will help to deliver this.
- 30 In addition to former ALMO services there are a number of other environmental services currently managed through Locality Teams which are still delivered on a citywide basis.

Bulky waste collection services and needles and public convenience removal services are currently managed by South and Outer East Locality Team for the whole city; Graffiti removal is managed by West North West Locality Team and the ginnel team is managed by East North East. This leads to inefficiencies in terms of travel and resources, but also means that these services are less able to be influenced and prioritised at a local level.

28. Whilst the service has made good progress over the last two years to initially stabilise and subsequently improve delivery, there are areas which could be more efficient and effective. The current reliance on lone working all year around leads to inefficiencies and a lack of flexibility within the service. Staff who work on their own have also fed back that they feel isolated and do not see their supervisor or colleagues often enough.
29. Staff have historically had rigid roles which only enabled them to do one task, e.g. litter picking or driving a particular vehicle. This again means we are not as flexible as we could be, and staff also have little opportunity to develop their skills and progress up through the service. Locality Team staff are often confused about their roles and about what tasks they are (and are not) required to do. Again this leads to a lack of flexibility and can cause conflict between managers and frontline staff.
30. Vehicle usage within the service is considerable, largely due to the size of the Locality Team area and the small number of mobile teams. There is a need to reduce travel time, and therefore fuel usage and wear and tear on vehicles to reduce costs and the impact on the environment.
31. Although overtime cost reductions have been made over the last couple of years (50% reduction in ENE) and some flexibility brought in through the introduction of “capacity days” in programmed work, the Locality Teams still spend a significant amount on overtime to cover sickness and holidays. The reliance on lone workers and specific job roles compounds this problem as the service cannot easily move resources to cover functions and therefore has to use overtime payments. The imperative to protect frontline jobs also means that we should be using any additional budgets to create or protect permanent jobs, rather than to pay for additional hours.
32. Even though the service has made great strides in bringing together enforcement and cleansing functions so that they complement each other and deliver better outcomes, this relationship could be improved further. Co-locating services with partners such as the Police and Housing Leeds, is also a key aim to deliver a more integrated, holistic service.
33. Whilst the gully cleansing service has again been stabilised and improved, the delivery of this on a locality basis has its operational problems, especially given the level of resources at our disposal (one vehicle per Locality Team) and the close links to Highways Services who are responsible for the actual gullies themselves. It is therefore proposed to move the gully service back to a citywide service and to further look at whether this service would be better delivered through Highways Services in future.
34. Environmental Action Services is therefore reviewing the delivery of our services and structures in order to deal with the challenges above, whilst protecting jobs and pay.

Proposed Zonal Model:

35. Environmental Action Services propose to move to a zonally based service delivering all the services described above through a multi-skilled team of people.
36. The service will be directly responsible for all current aspects of Locality Team street cleansing services (excluding gully cleansing – see para 33 above) as set out in the SLA:
- Manual litter picking
 - Litter bin emptying
 - Mechanical path & road sweeping
 - Flytipping removal
 - Graffiti removal
 - Needle removal
 - Ginnel clearance
 - Cleaning of arterial routes
 - Cleaning around recycling (e.g. bottle banks) facilities
 - Leaf clearing
37. In addition to these in future Locality teams will be also be responsible for:
- Scheduled bulky household collections
 - Void garden clearances (responsibility for clearing the interior of void houses will remain with Housing Leeds) *
 - Maintenance of Housing Leeds land and estates *
- (* will be subject to a separate service agreement with Housing Leeds as will be funded through Housing Revenue Account)
38. This proposal does not cover those services delivered by Belle Isle Tenant Management Organisation (BITMO).
39. The service proposes that East and North East Leeds area is split into 5 local teams. The teams will reinforce the service accountability with Area Committees and will be fully coterminous with the new Policing structure.
40. A Team Leader will oversee both the cleansing and enforcement staff/functions in those teams and take responsibility for local relationships with and reporting to ward members.
44. Table 1 below describes the proposed teams for ENE. Job roles will be broader and multi-skilled enabling the local teams to flexibly deliver all the services described above within their area/zone.

Table 1 – Proposed operational areas/zones

Area Committee	Area	Ward(s)
Inner East	1	Burmantofts & Richmond Hill (will be split into 2 zones)
	2	Gipton & Harehills (will be split into 2 zones)

	3	Killingbeck & Seacroft
Inner NE	4	Chapel Allerton, Moortown & Roundhay
Outer NE	5	Alwoodley, Harewood & Wetherby

- 45 The service will remain a 7 day/week street cleansing service, but there would be some staff employed 5 days/wk (non-shift) to create more flexibility and greater numbers at key times.
- 46 As is currently the case, the service will determine how resources/staff numbers are deployed within these areas/zones in order to meet the commitments made in the three SLAs covering the ENE locality. But the following important principles will be applied in the initial allocations :
- there will be no reduction in the existing Locality Team level of resource spread between wards (i.e. for the street cleansing and enforcement functions);
 - additional resource brought into the service to meet the new responsibilities (primarily those transferred from the former ALMOs and paid for by HRA) will be used to enhance capacity in those areas/zones according to where the known and anticipated demand/need is.
 - any further capacity will be allocated to where the need is greatest, where the most difference can be made and with consideration to other complementary resource such as the ground maintenance contract.
- 47 It is proposed to still have a commitment to a degree of scheduled level of service for some functions, such as mechanical cleaning, litter-picking and bulky waste collection. However these scheduled services would be part of the zonal teams and therefore more flexible and reactive to the needs of the local Elected Members and residents.
48. Lone-working will be minimised with staff instead working in small teams. This would deliver the same level of scheduled litter-picking service but more quickly and efficiently and, as an added benefit, white bags would be removed at the point of clearance, rather than waiting for a collection crew to arrive.
49. Overtime cover would further reduce as the multi-skilled workforce would be required to cover each other, with managers moving resources around the zones and the locality to meet the services' needs. A significant proportion of the current overtime budget would instead be used to fund additional permanent frontline posts. A small overtime budget would be retained to cover some specialist services, e.g. mechanical cleaning.
50. The service is also working with partners, such as the Police and Housing Leeds, to develop proposals for co-location where possible. The sharing of depot facilities in local areas would deliver significant efficiencies in terms of time and fuel usage.
51. Work is still required to fully develop detailed operational arrangements and to agree resource allocations within each zonal team. The Locality Team proposes to use the

same process for the development of the Service Level Agreement for 2014/15 to undertake consultation with Elected Members on the detailed aspects of the proposals.

Implications for Council Policy and Governance

- 52 The Council's Constitution was amended, approved at Executive Board in March 2011 and ratified at the Annual Council meeting held on 26th May 2011, to include the environmental services delegation within the Area Committee Function Schedule.
- 53 Amendments were also made at that time to the Area Committee Procedure Rules to make allowance for the decision making powers being devolved to Committees, which will run concurrent to the same authority given to the Director of Environment & Housing.
- 54 At its 10th February 2012 meeting, the Executive Board approved the following further additions to the delegation: "Ancillary street cleansing functions including graffiti removal, gully and ginnel cleansing".
- 55 The delegation of environmental services to Area Committees significantly contributes towards the Stronger Leeds section of the Safer & Stronger Communities Plan 2011-15. By delivering services at an Area Committee level, the priority to *'ensure that local neighbourhoods are clean'* will be much more achievable.

Legal and Resource Implications

- 56 The SLA for 2014/15 will be delivered mainly through the resources delegated to the Locality Manager to manage across the East, North-East area. A summary of the approved 2014/15 Locality Team budget will be provided as an appendix to the SLA.
- 57 The SLA will also set out how partnership resources will complement and add value to the Locality Team resources in helping jointly deliver the outcome of cleaner streets and neighbourhoods. For example closer working with the Parks and Countryside service on sharing facilities, addressing problem ginnels/rights of ways and litter bins around park perimeters, and, work with Housing Leeds on coordinated enforcement activity, for example through tenancy management.

Recommendations

- 58 The Area Committee is asked consider the following and where necessary refer discussion on detail to local ward member meetings and Environmental Sub Group to be fed into the SLA report scheduled for the June meeting:
- a) agree the main service principles for 2014/15;
 - b) identify the continuing existing priorities and any new service issues it would like to see a focus on, within existing levels of resource;
 - c) identify issues that it would like to see enhanced services delivered through the buying in additional local resources;
 - d) note the new responsibilities being transferred to the Locality Team and comment on the proposed new operational structure to deliver the full range of local services.
 - e) agree the development of a new SLA for 2014/15 to be brought to the June meeting for approval based on refreshed Elected Member and Area Committee priorities

Report of the City Solicitor

Report to NORTH EAST INNER AREA COMMITTEE

Date: 10TH MARCH 2014

Subject: Dates, Times and Venues of Community Committee Meetings 2014/15

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):		
Chapel Allerton, Moortown, Roundhay		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues

1. In line with previous practice, Area Committees have agreed their meeting schedule for the forthcoming municipal year at the last ordinary meeting of the current municipal year, in order to enable the agreed schedule to appear within the Council's diary.
2. The purpose of the report is to request Members to give consideration to agreeing the dates and times of their new Community Committee meetings for the 2014/2015 municipal year which commences in June 2014, whilst also considering whether any revisions to the current meeting and venue arrangements should be explored.
3. Given the principles set out in the report to Executive Board on 18th December 2013 which were agreed for the purposes of consultation, and noting that Executive Board is scheduled to confirm arrangements for the new Community Committees in May, this report seeks to schedule 4 ordinary committee meetings as a minimum for 2014/2015, this being in order to ensure that the dates appear within the Council's diary. Individual Community Committees may add further dates as they consider appropriate and as business needs of the committee require. A meeting in May 2015 to elect a Chair for the next municipal year will also be scheduled with Members' approval, once Group nomination arrangements have been confirmed. Members are also asked to note that the schedule does not set out the community engagement events which are to be a key feature of the new area arrangements, as these will need to be locally determined.
4. In acknowledging that Executive Board is not scheduled to confirm arrangements for the new Community Committees until May, should there be any changes to the

arrangements which impact upon the proposed meeting schedule, then such matters will be brought to the Committee's attention at the earliest opportunity.

5. In addition to confirming the 2014/2015 schedule, the report also seeks to agree an 'Election of Chair' meeting in June 2014 during the limited window available leading up to the Annual Meeting of Council on 9th June 2014, in order to determine the Chair of the Committee for 2014/2015.

Recommendations

6. Members are requested to consider the options detailed within the report and to agree the Committee's meeting schedule for the 2014/15 municipal year, in order that they may be included within the Council diary for the same period.
7. Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting and venue arrangements or whether they would like to request any amendments to such arrangements.
8. Members are requested to consider and agree the proposed date for the meeting in June 2014, which is primarily scheduled to elect a Chair for the 2014/2015 municipal year.

1 Purpose of this report

- 1.1 The purpose of this report is to seek the Area Committee's formal approval of a meeting schedule for the 2014/2015 municipal year and also to agree a date for the Election of Chair Committee meeting prior to the Annual Council Meeting in June 2014.
- 1.2 In addition, Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting and venue arrangements or whether they would like to request any amendments to such arrangements.

2 Background information

- 2.1 Currently, the Area Committee Procedure Rules state that each Committee will agree its schedule of meetings for the forthcoming year, either at the last meeting in the current municipal year or at its first meeting in the new municipal year. In order to appear in the Council diary for 2014/15, the dates and times of the Community Committee meetings need to be approved at the earliest opportunity.

3 Main issues

3.1 Meeting Schedule

- 3.2 The following provisional dates have been agreed in consultation with the Area Leader and their team. As referenced earlier, this report seeks to schedule 4 ordinary committee meetings as a minimum for 2014/2015 in order to ensure that the dates appear within the Council's diary. Individual Community Committees may add further dates as they consider appropriate and as business needs of the committees require. A meeting in May 2015 to elect a Chair for the next municipal year will also be scheduled with Members' approval, once Group nomination arrangements have been confirmed. The proposed schedule is presented for agreement in line with the principles outlined in the report to Executive Board in December 2013, with the acknowledgement that the Executive Board is not scheduled to confirm arrangements for the new 'Community Committees' until May. Should there be any change in the arrangements for Community Committees which affect the proposed schedule of meetings, then such matters will be brought to the Committee's attention at the earliest opportunity.

- 3.4 The proposed meeting schedule for 2014/15 is as follows:-

- **Monday 7th July 2014 at 4.00pm**
- **Monday 13 October 2014 at 4/00pm,**
- **Monday 19th January 2015 at 4.00pm**
- **Monday 16th March 2015 at 4.00pm**

- **The proposed date for the meeting to elect a Chair for the 2014/2015 municipal year is: YET TO BE DETERMINED**

(Venues for the meetings have yet to be determined)

3.5 Meeting Days, Times and Venues

3.5.1 Currently the Committee meets on a Monday at 4.00pm and the above suggested dates reflect this pattern.

3.5.2 Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal work hours. Therefore, the Committee may wish to give consideration to meeting start times and venue arrangements which would maximise the accessibility of the meetings for the community.

3.6 Corporate Considerations

3.7 Consultation and Engagement

3.7.1 In compiling the proposed schedule of meeting dates and times, the current Area Committee Chair, the Area Leader and colleagues within Area Support have been consulted.

3.7.2 The submission of this report to the Area Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Community Committee meeting schedule and venue arrangements.

3.7.3 Consultation upon the revised arrangements for Community Committees continues in order to ensure that such committees are responsive to the needs of the local communities. The proposed arrangements for Community Committees are scheduled to be submitted to Executive Board in May 2014 for approval.

3.8 Equality and Diversity / Cohesion and Integration

3.8.1 There are no specific implications relating to equality and diversity or cohesion and integration arising from this report, however, in considering the matters detailed, Members may wish to give consideration to ensuring that the Community Committee meeting arrangements are accessible to all groups within the community.

3.9 Council policies and City Priorities

3.9.1 A Community Committee meeting schedule which facilitates a widely accessible but robust decision making forum is in line with the Council's Policies and City Priorities.

3.10 Resources and value for money

- 3.10.1 There are no resource implications directly arising from the submission of this report to the Area Committee.

3.11 Legal Implications, Access to Information and Call In

- 3.11.1 In line with Executive and Decision Making Procedure Rule 5.1.2, the power to Call In decisions does not extend to decisions taken by Area Committees.

3.12 Risk Management

- 3.12.1 There are no risks directly arising from the submission of this report to the Area Committee, however, not determining an agreed meeting schedule at this meeting may result in the dates not featuring within the 2014/15 Council diary.

4 Conclusions

- 4.1 The Area Committee Procedure Rules currently stipulate that each Committee will agree its schedule of meetings for the forthcoming year, either at the last meeting in the current municipal year or at its first meeting in the new municipal year. In order to enable the Committee's meeting schedule to feature within the Council diary for 2014/15, Members are requested to agree the arrangements for the same period at today's meeting. However, it is noted that Executive Board is not scheduled to consider the final proposals regarding Community Committee arrangements until May. Should there be any changes which impact upon the proposed meetings schedule, then such matters would be brought to the Committee's attention at the earliest opportunity.

5 Recommendations

- 5.1 Members are requested to consider the options detailed within the report and to agree the Committee's meeting schedule for the 2014/15 municipal year, in order that they may be included within the Council diary for the same period.
- 5.2 Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting and venue arrangements or whether they would like to request any amendments to such arrangements.
- 5.3 Members are requested to consider and agree the proposed date for the meeting in June 2014 which is primarily scheduled to elect a Chair for the 2014/2015 municipal year.

6 Background documents¹

- 6.1 None.

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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